



Independent Study in LISC

Policy

Exceptionally qualified LISC MAJ students entering their 4th year may take a program of independent study provided it has been approved by the Associate Dean Undergraduate Studies QHS (Life Sciences, Biochemistry, and BHSc).

Please note the following:

- 1) Associate Dean Undergraduate Studies QHS (Life Sciences, Biochemistry, and BHSc), may approve that an independent study program be counted toward the “options” or “supporting” portions in the LISC MAJ.
- 2) Only LISC MAJ students in 4th year are eligible to be enrolled in either LISC 594/3.0 or LISC 595/6.0 projects for one, two or fall/winter terms.
- 3) Must take 3.0 units in level-3 or higher laboratory course from the following list: ANAT 309/3.0; ANAT 315/3.0; ANAT 316/3.0; ANAT 391/3.0; BCHM 311/3.0, BIOL 401/3.0; BIOL 403/3.0; BIOL 404/3.0; BIOL 441/3.0; EPID 401/3.0; LISC 390/3.0; LISC 391/3.0; NSCI 433/3.0; PHGY 355/3.0.

The Associate Dean of Undergraduate Studies QHS (Life Sciences, Biochemistry, and BHSc), may approve an independent study program *without* permitting it to be counted toward a concentration in a degree plan. It is, therefore, the responsibility of students taking such programs to ensure that the concentration requirements for the degree will be met.

Procedure

Requests for such a program must be received by the Office of the Associate Dean Undergraduate Studies QHS (Life Sciences, Biochemistry, and BHSc), one month before the start of the first term in which the student intends to undertake the program. Requests must include:

- i) a detailed outline of the project/course, including its aims, the topics to be studied, and a preliminary list of readings;
- ii) the names of the faculty members supervising the project/course, including the principal coordinator;
- iii) the number of units for which the project/course is to count, based on an estimate of the amount of work and/or learning hours that the student is expected to invest in the project/course (please see #2 in **Policy** above); and
- iv) the method by which the student’s performance is to be evaluated, and the method by which the grade or grades will be assigned.

[Type here]



Note: If the independent study course is to be included as part of the student's concentration requirements, the request should indicate how this course will be counted (i.e., for which required course(s) this course will substitute).

The Associate Dean Undergraduate Studies QHS (Life Sciences, Biochemistry, and BHSc), may, in consultation with the student and faculty members involved, propose modifications in the project, particularly with respect to the number of units to be assigned to it. The Associate Dean Undergraduate Studies QHS (Life Sciences, Biochemistry, and BHSc), may require an interview with the student. If approved, the Faculty Office will forward the request to the Timetabling Office so that the course can be timetabled, and then add the student to the course.

Request for Independent Study

Student Name:

Life Sciences Plan

Supervisor(s):

Course code and units: LISC 595/6.0

(one of LISC 594/3.0 or LISC 595/6.00)

Project/course outline: Include aim of independent study, topics to be studied, methods used (if appropriate), list of readings (if appropriate), study period, method of evaluation, make-up of final grade (i.e., percentage breakdown for each assessment), deadline for final report/exam. (Add extra space as needed).

[Type here]



Signatures:

I agree to supervise this independent study program and provide the final grade for the project to the Life Sciences and Biochemistry Office (lifesci@queensu.ca) as per the Faculty of Arts and Science grade deadlines.

Professor Name _____ E-mail _____

Professor Signature _____ Date _____

I agree to co-supervise this independent study program (if two supervisors):

Professor _____ Date _____

I agree to the terms and deadlines outlined above:

Student Name _____ Student Number _____ Date _____

Student Signature _____ E-mail _____ Date _____

Departmental Approval:

Director of Life Sciences _____ Date _____

Associate Dean Undergraduate Studies QHS (LISC, BCHM and BHSc) Approval:

Associate Dean, Undergraduate Studies QHS Life Sciences, Biochemistry and BHSc _____ Date _____

Request to Timetabling Office:

Course: _____ Term _____ Date _____
