

FACULTY BOARD, FACULTY OF HEALTH SCIENCES
Minutes of Meeting, April 3, 2008
Etherington Hall Auditorium @ 5:00 p.m.

1. **Call to Order**

The Chair, M. Lamb with approximately 25 people present, called the meeting to order at 5:02 p.m. The Chair announced that the decision-making items on the agenda would be dealt with at the end of the meeting. The agenda was then approved

2. **Announcements**

D. Walker announced that Stephanie Baxter from the Department of Ophthalmology and Ross Walker from the Department of Surgery were the recipients this year for the CAME Teaching Award. Congratulations!

3. **Report from the Dean**

• **University Operating and Capital Budgets**

D. Walker reported that there have been several discussions across the University regarding the budgets. The University is facing several cost overruns but fundraising is ongoing. The University is looking into solutions to deal with their debt and possibly spread their debt payment over a longer period of time.

D. Walker reported that our three schools have submitted their budgets for 2008-2009. The School of Medicine has submitted a balanced budget; the School of Nursing submitted a balanced budget based on contingency funding, and the School of Rehabilitation Therapy still require assistance with balancing their budget.

• **Hospital Issues & Board of Trustees**

D. Walker reported that the Motion from this body in support of our teaching hospitals has gone through Senate and the Board of Trustees, who has forwarded a motion endorsing our support to the hospitals that in turn was transmitted to the investigator who is doing a review of the Kingston General Hospital.

• **Regional Development & Training Capacity**

D. Walker reported that we are currently not expanding our MD program as was reported in the press. The School of Medicine continues to examine our regional areas for current and future training opportunities. We need to continue to improve our relations with our regions in order to increase opportunities for clinical teaching.

4. Research Portfolio

R. Deeley reported that the University has recruited a successor to Dr. Bonnie Beresford. Dr. Andrew Winterborn will be the new University Veterinarian and Director of Animal Care. On the completion of his Board Certification examinations, Dr. Winterborn will come to Queen's in July of 2008 as a Board Certified Veterinarian. There is also a search for a second Veterinarian.

I. Young, Head of Pathology and Molecular Medicine reported that their department has recruited Dr. Jeremy Squire, as of July 1, 2008, to their department. Dr. Squire's recruitment is in collaboration with Queen's University, NCIC Clinical Trials Group and KGH. Also, this is the first Research Chair at the Kingston General Hospital. Dr. Squire will devote 50% of his time as Director of Translational Laboratory Research in NCIC and 50% of his time with the Department of Pathology and Molecular Medicine. Dr. Squire is a leading Cancer Molecular Geneticist.

R. Deeley reported that the CIHR Operating Grant success rates have dropped considerably across the country since the year 1999. Queen's University had a 15% success rate in 2007. R. Deeley and J. Brien met with our CIHR Chair recipients to discuss this decline in approved grants and decide on how to better our percentage in the future competitions. R. Deeley informed everyone that the Internal Review Process would be tightened up with set timelines. He suggested that incentives should be given to internal reviewers. They will be establishing an internal review committee. He asked that any applications that need review to please contact R. Deeley's office.

5. Approval of Minutes of Last Meeting

It was ***moved*** by J. Brien and ***seconded*** K. Nakatsu that the minutes of February 7, 2008 be approved with the correction of the spelling of C. Schroder's name. **CARRIED**

6. **Report of the Nominating and Procedures Committee**

D. Edgar reported on behalf of the Nominating and Procedures Committee that all vacancies on the Faculty Board Committees as of July 1, 2008 have been filled.

It was ***moved*** by D. Edgar and ***seconded*** by J. Brien that the list of nominations be elected to the Faculty Board Committees effective July 1, 2008. **CARRIED**

7. **The William O'Hara Postgraduate Bursary Revised Terms of Reference**

The following terms of reference were distributed with the agenda. D. Edgar reported that the Terms of the Bursary required a revision to bring the award in line with what the donor had requested in his will. Students will now apply to the Postgraduate Medical Education office in the School of Medicine rather than the Department of Medicine as indicated in bold.

It was ***moved*** by D. Edgar and ***seconded*** by E. Culham that Board accept and forward to Senate for their consideration the revised terms of the following award. **CARRIED**

Current Terms of Reference:

The William E. O'Hara Postgraduate Bursary

Established in November 2002 by a bequest from the estate of William E. O'Hara, M.D. 1946, and awarded on the basis of financial need to postgraduate students in the Department of Medicine in the Faculty of Health Sciences. Students should write to the Head of the Department indicating their financial situation. Value: variable

Revised Terms of Reference (revisions in bold):

The William E. O'Hara Postgraduate Bursary

Established in November 2002 by a bequest from the estate of William E. O'Hara, M.D. 1946, and awarded on the basis of financial need to **residents registered** in a postgraduate medical education program in the **School of Medicine** in the Faculty of Health

Sciences. Students should apply to the **Associate Dean, Postgraduate Medical Education, School of Medicine** indicating their financial situation. Value: variable

8. Reports from the Schools

School of Medicine

D. Walker reported that all of our Postgraduate programs now have full accreditation. The Undergraduate Medical Education Office accreditation requirements are in progress and continue to evolve.

D. Walker reported that the CaRMs Match has gone through its first round with good results. He reported that 98% of our graduating class matched in the first round, and the two unmatched will no doubt be matched in the second round that is now underway.

D. Walker reported that the alternative funding SEAMO contract has been extended for up to 2 years. On the academic side of the funding agreement, a component of the formulae for calculating the academic fund include CIHR funding.

School of Nursing

C. Baker reported that the School of Nursing is increasing in program and organizational complexity. This involves the fourth year courses that will be offered throughout the spring and summer and these students will then graduate in the fall.

C. Baker reported that they are receiving applications for their new PhD. Program that will begin in the fall, and for their new combined Nurse Practitioner and Masters program.

C. Baker also reported that they have started gearing up for their academic review.

School of Rehabilitation Therapy

E. Culham reported that last year they received money from MOH to improve the quality of their Clinical Education programs, and there was some information that this would continue for at least 4 years. They have just received notification that the funding will increase and become a permanent addition to the University and the School's operating budget.

E. Culham reported that they have made a recommendation for faculty positions.

9. Convocation

D. Walker reported that the Spring Convocation for the Schools of Medicine and Nursing along with a handful of Rehabilitation Therapy students would be held on May 28th in Grant Hall. This year on May 28th it will only be for the Faculty of Health Sciences, and he encouraged faculty members to attend and bring along their friends to fill the gallery and support our students.

There being no other business the meeting was adjourned at 5:39 p.m.

David R. Edgar
Secretary to the Faculty