

FACULTY BOARD, FACULTY OF HEALTH SCIENCES
Minutes of Meeting, February 3, 2011
Botterell Hall, Room B143 @ 4:30 p.m.

1. **Call to Order**

The Chair, A. Aiken called the meeting to order at 4:30 p.m. with approximately 30 members present.

2. **Approval of the Agenda**

It was moved by J. Medves and seconded by E. Culham that the agenda be approved as circulated. **CARRIED**

3. **Approval of the Minutes of November 10, 2010**

It was moved by C. Graham and seconded by E. Culham that the minutes of November 10, 2010 be approved as circulated.

CARRIED

4. **Dean's Report**

I. Young, Acting Dean reported that Dr. Reznick is doing well.

• **Leadership Transition**

J. Fisher has been appointed Acting Vice-Dean Academic and J. Drover has been appointed Acting Vice-Dean Clinical Affairs. They are also pursuing the replacement of the Executive Director of SEAMO.

• **University Budget**

I. Young reported that the information on the university budget is not available as yet. The pension liability is not known as yet. However, the ramifications of the new budget will be a challenge. There is a view centrally that we have a University wide issue with structural deficits in the budgets of units.

• **CIMVHR – Queen's – Canadian Forces**

Alice Aiken, Director, reported on the Canadian Institute for Military and Veteran's Health Research a joint initiative with Queen's and the Royal Military College. They have 22 Canadian Universities engaged and working with Department of National Defense and Veterans Affairs Canada to move forward with creating a coordinated academic research program focusing on Military and veterans and their family's health.

5. Research Portfolio

- **CIHR Results**

J. Brien gave a summary of the CIHR results for the September 2010 CIHR Operating Grant Competition. Two competitions each year, September 15th and March 1st. At Queen's 51 applications were submitted and 43 of those were from the Faculty of Health Sciences. FHS received funding for 12 of those applications plus one additional priority announcement – one year bridge funding. Our success rate is 28%. Since 2008 the FHS has been using their structured internal review process that has helped us to increase our funding above the national average.

6. Medical School – MD Program

- **Student Professionalism Policy**

L. Tomalty reported that this policy has been approved by both SOME and SOMAC and indicated that Professionalism is one of our core competencies in the UGME curriculum. This policy will give clear guidance in handling lapses of student professionalism. It was moved by L. Tomalty and seconded by T. Massey that Faculty Board accepts the Student Professionalism Policy.

CARRIED

During discussion it was reported that even though this document encompasses academic integrity, Senate did not agree with having this as the SOM Academic Integrity Policy. The wording needed to be addressed significantly.

The SOM will develop a separate policy specific to academic integrity and the Senate guidelines and bring back for approval.

- **Medical Student Professionalism Advisory Committee**

L. Tomalty reported that this committee would act as the body that will deal with all professionalism activities in the School of Medicine. During discussion it was noted that this committee would also deal with breaches of Academic Integrity and it was suggested that this be added to the terms once the AI policy is written.

It was moved by L. Tomalty and seconded by Thurarshen Jeyalingam that Faculty Board accepts the Terms of Reference for the Medical Student Professionalism Advisory Committee.

CARRIED

- **UGME Religious Observance Policy**

L. Tomalty reported that the SOM recognizes that there is a large diversity of students in our programs and that the school be notified of their religious holidays in order to work around clinical skills, exams etc.

It was moved by L. Tomalty and seconded by M. Adams that Board accept the UGME Religious Observance Policy. **CARRIED**

- **2011-2012 School of Medicine Sessional Dates**

It was moved by L. Tomalty and seconded by E. Culham that Board accept the 2011-2012 School of Medicine Sessional dates.

CARRIED

7. Postgraduate Medical Education

- **Evaluation, Promotion & Appeals Policy and Summary of Changes**

R. Walker presented the revised Evaluation, Promotion and Appeals Policy for Residents and explained the summary of changes that was distributed with the agenda.

It was then moved by R. Walker and seconded by L. Tomalty that Board accept the revised Evaluation, Promotion & Appeals Policy.

CARRIED

8. School of Nursing

J. Medves informed everyone that the School of Nursing and the Department of Anesthesiology & Perioperative Medicine will be proposing a new Masters Degree called a Masters of Science in Health Care policy risk and safety. If need be will bring to this body in the near future.

- **60% pass final grade for Undergraduate Students – class entering September 2011**

Motion – That a pass in the School of Nursing be a minimum of a final course mark of 60% for all courses (including electives) effective entry class of September 2011 (undergraduate programs).

It was moved by J. Medves and seconded by K. Eubank that Board approve 60% pass final grade for Undergraduate Students with the friendly amendment to add C- as the comparative.

CARRIED

- **Course description for new on-line “Hospice Palliative Nursing Care” course**

The course description: Examines the history, philosophy, and role of nursing in palliative care. Includes palliative care, assessment of pain, management of symptoms, end of life planning, and caring for self. This will be for Spring Term 2011.

It was moved by J. Medves and seconded by K. Eubank that Board approve the new on-line course “Hospice Palliative Nursing Care.”

CARRIED

- **Academic Regulation – Dean’s Honour List**

The criteria for Dean’s Honour list, Dean’s Honour List with Distinction and Decision on Dean’s Honour Lists was distributed with the agenda.

It was moved by J. Medves and seconded by K. Eubank that the Dean’s Honour List for baccalaureate undergraduate students in the four-year program, the advanced standing program, and the baccalaureate program for registered nurses in the School of Nursing be approved.

CARRIED

- **Academic Integrity Policy**

The School of Nursing Academic Integrity Policy was approved by their Academic Council in March 2010. It was forwarded and has received approval by SCAP.

It was then moved by J. Medves and seconded by M. Adams that Faculty Board officially approves the Academic Integrity Policy for the School of Nursing.

CARRIED

9. Simulation Committee – Faculty of Health Sciences

- **Revised Terms of Reference**

J. Medves reported that there will be new interprofessional simulation labs in the new School of Medicine building for all three schools so the terms and membership have been revised.

It was moved by J. Medves and seconded by M. Adams that Faculty Board approves the revised terms and membership for the Simulation Committee. **CARRIED**

10 Nominating & Procedures Committee

- **Motion: “Approval of Faculty Senators for the term September 1, 2011 to August 31, 2014.”**

On behalf of the Nominating and Procedures Committee it was moved by D. Edgar and seconded by J. Brien that Faculty Board approve the following nominations for Faculty Senators and their names be forwarded to the Secretariat’s Office.

CARRIED

Clinical Representative – **Dr. Hoshiar Abdollah**, Department of Medicine,
(Note to start immediately finishing Dr. M. McGrath’s term and continuing to August 31, 2014).

Basic Science Representative – **Dr. Donald H. Maurice**, Department of Pharmacology & Toxicology, Term September 2011 to August 31, 2014.

Nursing Representative – **Dr. Jennifer Medves**, School of Nursing, (re-elected) Term September 2011 to August 2014.

Their being no other business the meeting was adjourned at 5:07 p.m.

David R. Edgar
Secretary to the Faculty

