

FACULTY BOARD, FACULTY OF HEALTH SCIENCES
Minutes of Meeting, February 4, 2010
Botterell Hall, Room B143 @ 5:00 p.m.

1. **Call to Order**

The Chair called the meeting to order at 5:01 p.m. with approximately 20 members present and shortly after attendance increased.

2. **Approval of the Minutes of October 1, 2009**

It was ***moved*** by J. Duffin and ***seconded*** by J. Medves that the minutes of October 1, 2009 be approved. **CARRIED**

3. **Dean's Report**

• **New Medical School building - update**

I. Young reported the following on behalf of the Dean that the construction of the new Medical School building is currently on budget and on schedule.

• **University Operating Budget**

It was reported that the Faculty of Health Sciences has submitted a balanced budget to Central and they are awaiting acceptance.

• **Reorganization of the Basic Sciences Department**

I. Young reported that the Dean's Advisory Group on Restructuring (AGoR) has finished their deliberations on putting forward a proposal for the reorganization of the Basic Science departments in the Faculty of Health Sciences. I. Young has met with the various focus groups and AGoR has refined the model. The report that will be sent to all stakeholders is currently being written. This report and model will be presented to the School of Medicine Executive (SOME) on February 23, 2010 for approval and recommendation to the School of Medicine Academic Council (SOMAC) for approval on March 23, 2010. I. Young explained that a ballot would be distributed at the SOMAC meeting for voting. I. Young continued by saying that we are committed to having changes pass through our governance structure and therefore will engage the entire faculty at a May Faculty Board, where a ballot will be distributed for a vote. Notice of Motion will

go out in advance of the Board meeting. Voting will be a show of hands at the SOME meeting, a hard copy ballot distributed at the SOMAC and Faculty Board meetings for those in attendance. Members of SOMAC and Board are therefore encouraged to attend.

- **Medical School Accreditation: Update and Development of Action Plan**

L. Tomalty reported on behalf of T. Sanfilippo, that the action plan for the outstanding accreditation issues is being developed. This action plan will have to go through various stages of acceptance before it is sent to the Accreditation teams. A copy will also be sent up to the Principal's office as well as the School of Medicine Executive (SOME).

4. **Medical School – MD Program**

- **Policy Approval – Student Evaluation and Progress**

L. Tomalty reported on behalf of T. Sanfilippo on the Student Evaluation and Progress Policies by saying that this document has been approved by both SOME and SOMAC. L. Tomalty highlighted the following significant changes:

1) Section 7 where we are moving from a “honours, pass, fail” to “Pass, fail” and then the ability to have “Pass with distinction” that will not be placed on the transcript but will be duly noted in the Dean’s letter. This will be congruent with all other Schools in the country.

2) Section 9, clarification on student failures to align with the new curriculum and course structure.

L. Tomalty then moved that Faculty Board pass the Undergraduate Medical Education Student Evaluation Progress and Promotion Policies, B. Bennett then seconded it. All in favour.

CARRIED

5. **Nominating Committee**

- **Vacancies on Board Committees**

On behalf of the Nominating and Procedures Committee, D. Edgar reported that a notice has been sent to all Department Heads asking for nominations to fill the vacancies as of June 30, 2010 on

the Faculty Board committees. The Nominating and Procedures Committee will review all nominations and bring forward a slate of names for approval.

- **Appointment of New Chair of Faculty Board Process**

As Secretary to the Faculty, D. Edgar reported that M. Lamb has agreed to have her term as Chair of Faculty Board extended until June 30, 2010. In the meantime, the Secretary will be sending out a notice asking for nominations for her replacement beginning July 1, 2010. If a vote is necessary it will be done by electronic vote prior to the May meeting and the new Chair will be announced at the May meeting of Faculty Board.

Their being no other business the meeting was adjourned at 5:27 p.m.

David R. Edgar
Secretary to the Faculty