Kate Minor

From: Michael Kawaja
Sent: Monday, October 21, 2019 11:26 AM
To: Kate Minor
Cc: Allison Leverette
Subject: Re: Faculty Board Executive Meeting Minutes and revised OPDES Advisory TORs for approval

Approved all attached -

Michael D. Kawaja, PhD

Associate Dean (Academic) School of Medicine
Macklem House, 18 Barrie Street
Tel: 613-533-6000 ext 77616

Professor, Department of Biomedical and Molecular Sciences
& Centre for Neuroscience Studies
Botterell Hall, Room 516
Tel: 613-533-2864

Faculty of Health Sciences
Queen's University
Kingston Ontario
CANADA K7L 3N6

From: Kate Minor <kate.minor@queensu.ca>
Sent: Monday, October 21, 2019 10:30 AM
To: Michael Kawaja <kawajam@queensu.ca>
Cc: Allison Leverette <allison.leverette@queensu.ca>
Subject: FW: Faculty Board Executive Meeting Minutes and revised OPDES Advisory TORs for approval

Dear Michael,
Are you please able to approve these small changes?
Thank you,
Kate

From: Kate Minor <kate.minor@queensu.ca>
Sent: Friday, October 11, 2019 12:19 PM
To: Alexandra Palmeri <president@nss.queensu.ca>; Erin Brennan <6eeb@queensu.ca>; Erna Snelgrove-Clarke <erna.snelgroveclarke@queensu.ca>; Kate Minor <kate.minor@queensu.ca>; Marcia Finlayson <marcia.finlayson@queensu.ca>; Michael Kawaja <kawajam@queensu.ca>; president@qmed.ca; President@rts.queensu.ca; Richard Reznick <richard.reznick@queensu.ca>
Cc: Christine Mandy <mandyc@queensu.ca>; Allison Leverette <allison.leverette@queensu.ca>; Allison Mackey <allison.mackey@queensu.ca>; Sandra Turcotte <turcotte@queensu.ca>; Caitlin MacDonald <caitlin.macdonald@queensu.ca>
Subject: Faculty Board Executive Meeting Minutes and revised OPDES Advisory TORs for approval

Good afternoon Faculty Board Executive,

Please find the attached minutes of the Faculty Board Executive Meeting held on 2nd October for your review.

Also attached are the OPDES revised Terms of Reference that the Board requested. Please can you review them? They are in track change mode - please reply to the email stating that you approve these revisions (if you do).

Please let me know if you have any questions. Have a lovely long weekend.

Kind regards,
Kate

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Kate Minor, MSc, BEng
Executive Assistant to Dr. Richard Reznick – *Richard.Reznick@queensu.ca*
Dean, Faculty of Health Sciences
CEO, Southeastern Ontario Academic Medical Organization (SEAMO)
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