



# Continuing Professional Development

FACULTY OF HEALTH SCIENCES

## Policy on Refunds and Cancellations

An administration fee will be retained or billed for registrations cancelled with late notice. In most cases, a cancellation fee of \$75.00 will be retained if canceled with less than 48 hours' notice; no refunds will be provided for any programs cancelled with less than 24 hours' notice. If any programs deviate from this policy, the program web page will outline the specific details to learners prior to their completing registration.

Presented to the CPD Advisory Committee: March 8, 2017

Approved by Faculty Board Executive: April 6, 2017