

FACULTY BOARD, FACULTY OF HEALTH SCIENCES
Minutes of Meeting, February 7, 2008
Etherington Hall Auditorium @ 5:00 p.m.

1. **Call to Order**

The Chair, M. Lamb with approximately 30 people present, called the meeting to order at 5:07 p.m.

2. **Approval of the Minutes of October 4, 2007**

Moved by J. Brien and *seconded* by T. Massey that the minutes of October 4, 2007 be approved as circulated. **CARRIED**

3. **Announcements**

- The Chair announced that R. Wilson from the Department of Family Medicine was named the 2007-2008 President of The College of Family Physicians of Canada on October 13, 2007. Congratulations!
- D. Edgar reported that the Board committees are in need of willing faculty members to fill the vacancies that will occur as of July 1, 2008. D. Edgar will be communicating with Department Heads soon asking for nominations to bring back to our April meeting for approval.

4. **Introduction of New Faculty from Departments**

a) Department of Diagnostic Radiology

A. McCallum (Acting Head)

D. Walker introduced A. McCallum as the new Acting Head of the Department of Diagnostic Radiology. A. McCallum's career has been a true interprofessional endeavour. Her career started in the critical care nursing program in the Victoria General Hospital in Halifax, Nova Scotia, followed by a Masters in Nursing Science at the University of Toronto. This was followed by a Fellowship from the Royal College of Physicians and Surgeons in Diagnostic Imaging. A. McCallum comes to Queen's with experience in the University Health Networks and interprofessionalism. Welcome!

C. Theriault

A. McCallum introduced C. Theriault who came to Queen's from Dalhousie and joined the Department of Diagnostic Radiology 1 July 2007. Welcome!

S. Salahudeen

A. McCallum introduced S. Salahudeen who came to Queen's on December 1, 2007. Dr. Salahudeen specializes in Cardiovascular Radiology, and the department was very keen to recruit someone with this expertise. Welcome!

5. Presentations

- **Incident Management**

This item was deferred.

- **Vision Statement – Office of Interprofessional Education and Practice**

C. Schroder Director of the Office of Interprofessional Education and Practice presented the Vision Statement that was distributed with the agenda. Funding for this Vision has been provided by the Government of Ontario to establish an office where groups of students and faculty from Medicine, Nursing and Rehabilitation Therapy can work together as a team. We need to promote this collaboration.

It was then *moved* by L. Tomalty and *seconded* by D. Buchanan that the vision statement for the Office of Interprofessional Education and Practice be adopted. **CARRIED**

6. Hospital Issues

- **Motion – Support for our Principal Teaching Hospitals**

The Chair informed the Board that a motion in support of our Principal Teaching Hospitals was passed at all three Academic Councils in the Schools of Medicine, Nursing and Rehabilitation Therapy.

D. Walker then put forward the motion to support our Principal Teaching Hospitals for approval by the Faculty of Health Sciences, Faculty Board.

D. Walker reported that all motions from all three Schools would be attached to the Board motion and sent to the Senate Office.

It was then *moved* by D. Walker and *seconded* by P. Belliveau that Faculty Board approves the motion in support of our teaching hospitals. All were in favour. **CARRIED**

7. **Nominating Committee**

Motion to fill Vacant Faculty Board Committee Positions

On behalf of the Nominating and Procedures Committee D. Edgar *moved* that L. Leung be approved to sit on the Bracken Health Sciences Library Advisory Committee to finish out a term until June 30, 2008, at which time he would be eligible for re-election, and also *moved* that H. Onyett be approved to sit on the Continuing Professional Development Committee for a three-year term. E. Culham then seconded it. **CARRIED**

Motion To Appoint Faculty Senators

On behalf of the Nominating and Procedures Committee D. Edgar *moved* that the following faculty be appointed as faculty Senators:

C. Baker – School of Nursing

J. Brien – School of Medicine – Basic Sciences

M. McGrath – School of Medicine – Clinical

C. Graham seconded the motion, all were in favour. **CARRIED**

8. **Continuing Professional Development Committee (CPD)**

Motion to Approve CPD Policies

A notice-of-Motion was brought forward at the October 4, 2007 Faculty Board asking that Board members review the following CPD Policies, and that the CPD Committee would bring back a motion for approval in February:

- Disclosure of Potential Conflicts of Interest
- Policy on Copyright
- CPD Content
- Logo Usage
- Internet CPD or Online Education
- Privacy Collection of Personal Contact Information
- Records Retention
- Support of University – sponsored Continuing Education Activities from Commercial Sources

On behalf of the Continuing Professional Development Advisory Committee L. Tomalty *moved* and was *seconded* by E. Culham that Faculty Board approve the (8) CPD policies. All were in favour. **CARRIED**

9. **Reports from Schools**

School of Medicine

- D. Walker reported that the budget for 2008/09 has been submitted to the Vice-Principal Academic. It was reported that the University is facing a challenge as many Schools and Faculties are facing a deficit. The School of Medicine will have a balanced budget for the 2008-09 fiscal year. It was also reported that the School of Nursing has a structural deficit, which is being covered by cash reserves that the School accrued as a result of the collaborative program with St. Lawrence College. The School of Rehabilitation Therapy has a structural deficit that the University is currently covering.
- D. Walker reported that the Principal has started proceedings on finding a successor for himself, Dean of the Faculty of Health Sciences, but a review of the structure and the Memorandum of Understanding (MOU) will have to be done prior to the search for a new Dean. D. Walker distributed the Memorandum of Understanding (1996) to departments for review.
- D. Walker reported that the repair of our compliance issues resulting from the LCME Accreditation of our Medical School is well on track.
- D. Walker reported that our new School of Medicine building plans continue to evolve.
- D. Walker reported that a Campaign Committee Structure is being put together to lobby finances for our new building.
- D. Walker reported that the CaRMs match is well underway.

School of Nursing

- C. Baker reported that there has been a request by the Ministry of Health to the Schools of Nursing to increase the seats in their Nursing Practitioners Program across the province, with some capital and operating funds attached to the expansion.
- Nursing Schools are getting pressure to increase their undergraduate enrollments from the government.
- They have also had requests for compressed programs throughout the summer and winter months. So a certain proportion of graduates would graduate in January as apposed to May.
- C. Baker reported that they would have some courses over this spring and summer so therefore a small % will graduate in January 2009.
- C. Baker reported that The Council of Nurses has worked on guidelines for Pandemic Influenza and that they will review them in accordance with the Faculty of Health Sciences guidelines.

- C. Baker reported that they are establishing guidelines for Criminal Record Checks.

School of Rehabilitation Therapy

- E. Culham reported that they have been conducting interviews for tenure-track positions.
- E. Culham reported that they have the plans for the renovations of the basement of Louise D. Acton building that will begin in May, with construction expected to take approximately three months. This renovated area will be used for student-based teaching.
- E. Culham reported that they have received approximately 1100 applications to their programs for 2008/09 academic year.

10. Convocation Changes

D. Walker reported that because of the demolition of the arena, the Spring Convocation will be held in Grant Hall. The University has to plan for smaller ceremonies to accommodate all Faculties and Schools. Schools of Nursing and Medicine convocation will be held in Grant Hall on May 28th at 2:00 p.m. D. Walker will be communicating with our School of Medicine departments and the School of Nursing regarding the convocation ceremonies and will be encouraging faculty members to attend.

There being no other business the meeting was adjourned at 5:52 p.m.

David R. Edgar
Secretary to the Faculty