

FACULTY BOARD EXECUTIVE, FACULTY OF HEALTH SCIENCES  
Minutes of Meeting, June 13, 2012  
Kelly Boardroom, Macklem House, 18 Barrie St.  
1:00 p.m. to 2:00 p.m.

PRESENT: A. Aiken (Chair), R. Reznick, J. Medves, E. Culham, K. Boomhouwer, D. Edgar

REGRETS: D. Magee, K. Coriolano

GUESTS: Dr. T. Krupa, K. Smith

**1. Call to Order**

The Chair called the meeting to order at 1:00 p.m.

**2. Approval of the Agenda**

It was moved by J. Medves and seconded by E. Culham that the agenda be approved as circulated. CARRIED

**3. Approval of the Minutes of April 19, 2012**

It was moved by J. Medves and seconded by E. Culham that the minutes of April 19, 2012 be approved as circulated. CARRIED

**4. Dean's Report**

The Dean advised Executive that the following faculty were being recommended to the Provost for the rank of Professor Emeritus:

- William T. Depew, Department of Medicine – July 1, 2012.
- A. Heather Onyett, Department of Paediatrics – August 1, 2012
- Marianne W. Lamb, School of Nursing – September 1, 2012

**5. Appointment of Board Chair: July 1, 2012 – June 30, 2013**

Before discussing the agenda item T. Krupa was asked to leave the room during the discussion.

D. Edgar advised Executive that the Chair, A. Aiken, was going on sabbatical for one-year beginning on July 1, 2012. During her leave it is necessary for a replacement to be appointed to serve out Aiken's term. Edgar advised Executive that he attempts to rotate the position of Chair between the three Schools, and therefore was looking for someone from the School of Rehabilitation Therapy for this one-year term, and then someone from the School of Medicine beginning in July, 2013. Edgar advised Executive that T. Krupa has volunteered to serve as Chair beginning July 1, 2012. A brief discussion ensued.

E. Culham moved, and J. Medves seconded it, that T. Krupa is appointed as Chair of Faculty Board/Executive beginning July 1, 2012. CARRIED

After approving the motion the Chair asked T. Krupa to rejoin the meeting and thanked her for taking on this role.

**6. Nominating Committee: Appointment of faculty to vacancies on Board Committees**

D. Edgar brought forward the names that were circulated with the agenda. A brief discussion ensued.

E. Culham moved, and it was seconded by J. Medves, that the faculty members recommended in the document for Committee membership is approved as presented. CARRIED

D. Edgar brought forward the name of P. James to serve on the Student Appeal Board. Edgar advised Executive that James' name came forward after the agenda was distributed to serve on this Committee.

E. Culham moved, and it was seconded by J. Medves, that P. James be appointed for a three-year term to the Student Appeal Board. CARRIED

**7. School of Medicine - Postgraduate Medical Education. Revised Policy: Assessment, Promotion & Appeals.**

R. Reznick presented the policy to Executive and discussed the Summary of Policy Changes that was distributed with the Agenda and the background that brought about the need for the revision. Advised Executive that the School of Medicine executive, and the School of Medicine Academic Council have approved the policy. Reznick also advised Executive that the University lawyer has been involved in the drafting the Policy. The major change in the policy is that the Senate Policy on Student Appeals, Rights & Discipline, would no longer cover Residents. Instead, the Policy lays out a new appeals process within the Faculty of Health Sciences. Discussion ensued.

E. Culham moved, and R. Reznick seconded, that references to the term Vice-Dean Medical Education be changed to Vice-Dean Education as of August 1, 2012. CARRIED

R. Reznick moved, and J. Medves seconded, that the Policy be approved, with the above noted change. CARRIED

## **8. School of Medicine - Continuing Professional Development - Revised Policies**

R. Reznick asked K. Smith to present the revised policies to Executive:

1. Support of University-sponsored Continuing Education from Commercial Sources.
2. Disclosure of Potential Conflict of Interest.
3. Copyright and Consent.
4. CPD Content.
5. Logo Usage.
6. Internet CPD or Online Education.
7. Privacy re: Collection of Personal Contact Information.

Discussion ensued with Executive asking for some minor revisions, none of which required the Policies to come back to Executive.

R. Reznick moved, and J. Medves seconded, that the policies as presented be approved with the modifications requested by Executive. CARRIED

K. Smith presented the following two documents.

1. Continuing Professional Development Advisory Committee – TOR
2. Continuing Professional Development Mission Statement

Discussion ensued.

J. Medves moved, and R. Reznick seconded, that the two documents as presented be approved as circulated. CARRIED

## **9. Other Business**

D. Edgar thanked A. Aiken for serving as Chair of Faculty Board & Executive for the past two years.

Their being no other business the meeting was adjourned at 1:50 p.m.

David R. Edgar  
Secretary to the Faculty