

FACULTY BOARD, FACULTY OF HEALTH SCIENCES
Minutes of Meeting, February 5, 2015
SOM Building, Room 132A @ 4:30 p.m.

1. Call to Order

The Chair called the meeting to order at 4:30 p.m. with approximately 50 persons present.

2. Approval of Agenda

The agenda was approved as circulated.

3. Approval of Faculty Board minutes of March 6, 2014 and Faculty Board Executive June 3, 2014

The minutes of March 6, 2014 and minutes of Faculty Board Executive June 3, 2014 were approved as circulated.

4. Dean's Report

- Update on the Faculty

Dean Reznick reported the following:

- It has been 4 ½ years since our Dean started in the Faculty of Health Sciences. His renewal process will start very soon. Looking forward to the next five years if renewed.
- Our Faculty vision was created for all three schools in the Faculty of Health Sciences. That vision being: “ask questions, seek answers, advance care and inspire change.”
- All three Schools are linked in everything we do in the Faculty.
- We have 1250 faculty. About 500 or 600 fulltime and 600 adjuncts.
- We have 3000 learners and 57 programs and we teach across the entire province.
- Faculty wide priority tactics scorecard was discussed.
- Some of the scorecard items that are up and running are the Master's in Healthcare Quality program, QuARMS program, CIP program and an MD/PhD program.
- We have a plan not yet executed a new building for our School of Nursing and School of Rehabilitation Therapy.
- We want to bring the research institutes of our three hospitals and Queen's together.
- We have high student benchmarks in all three schools.
- We need to prepare for Accreditation coming up for the School of Medicine.
- We are unable to execute the International Student program at this time.
- Students are our greatest assets. Several students have started new initiatives.
- Dr. Medves spearheaded a province wide initiative for simulation training.
- Functional Anatomy boot camp a great success.
- Under the research front, there have been several CIHR grant successes.

- There have been several external awards this past year.
- Industry engagement strategy has resulted in inviting 17 companies to come to Queen's. The first phase has been completed and moving into the second phase.
- A. Aiken has new funding for military health.
- Challenges for our faculty are the CIHR changes.
- SEAMO has a new strategic plan and new look.
- In recruitment we have 36 new faculty members in 2014.
- We have recruited 11 Clinician Scientists.
- In our fundraising we have surpassed our goal of \$50M.
- Queen's and our faculty will have budget challenges over the next few years. We have to generate revenue as well as practice cost containment. We need to act on our initiatives that are in the pipeline.

5. Guest Speaker

- "Pulse Point smartphone app" by Dr. Steven Brooks

S. Brooks presented a power point presentation on "Pulse Point smartphone app." This is an out of hospital application for Cardiac Arrests and using CPR and AEDs. This is a free app that you can download onto your smart phone that is connected to emergency services. When an emergency occurs dispatch will notify anyone who has signed on to the app with a map of where the emergency is. If that person is close by they could start CPR or use an AED until the professional team arrives on the scene. Kingston will be launching this new app with the community emergency teams. There will be a soft launch, then a public launch, marketing and promotion. If you have any comments or questions contact Dr. S. Brooks.

6. Medical School – Undergraduate Medical Education

- Updated TOR for Progress and Promotions Committee
- Updated TOR for Professionalism Advisory Committee
- Diversity and Equity Statement & Background
- Diversity Advisory Panel TOR
- Updated Student Progress & Promotion Policy
- Academic Accommodations Policy TOR
- Student Professionalism Policy TOR
- MD Program Academic Affairs Committee TOR
- Curriculum Committee TOR
- UGME Conflict of Interest – Operating Procedure
- Access to Student Records & Privacy Procedures
- Student Assessment Committee TOR
- UGME Student Assessment Policy TOR
- Teaching, Learning and Innovations Committee
- UGME Program Evaluation Committee

T. Sanfilippo reported that all the above policies and Terms of References have been approved by the MD-Program Executive Committee and the School of Medicine Academic Council (SOMAC). All these documents have been revised to bring them up

to accreditation standards.

It was moved by T. Sanfilippo and seconded by J. Medves that all the policies and terms of references above be approved as circulated. CARRIED

7. Nominating Committee

- Motion: “On behalf of the Nominating Committee I would like to move that Dr. Andrew Craig, and Dr. Marcia Finlayson be appointed as Senators for the Faculty of Health Sciences for the term September 1, 2015 to August 31, 2018.

On behalf of the Nominating Committee, it was moved by D. Edgar and seconded by E. Eisenhauer that Dr. Andrew Craig and Dr. Marcia Finlayson be appointed as Senators for the Faculty of Health Sciences for the term September 1, 2015 to August 31, 2018. CARRIED

- Motion: “On behalf of the Nominating Committee I would like to move that Brent Wolfram be appointed effective immediately to the CPD Committee to finish out Dr. Chamberlain’s term to June 30, 2016.

On behalf of the Nominating Committee, it was moved by D. Edgar and seconded by E. Eisenhauer that Dr. Brent Wolfram be appointed effective immediately to the CPD committee to finish out Dr. Chamberlain’s term to June 30, 2016. CARRIED

8. Department of Critical Care Medicine

- **Proposal that Critical Care Medicine be approved for departmental status**

J. Drover presented a power point showing why the Critical Care program should become a department. This proposal has been approved by the School of Medicine Academic Council (SOMAC) as well as an endorsement from the hospitals. It is already functioning as a department with several full time members, researchers, scholarly activity, clinical service and financial viability.

It was moved by J. Drover and seconded by G. Jones that the following motion be approved:

***Whereas , the Critical Care Program within the School of Medicine, Faculty of Health Sciences is an independent highly functioning academic unit, and
Whereas, the Critical Care Program satisfies the criteria passed by the Queen’s Senate for becoming a new Academic Department
That***

The Faculty of Health Sciences Faculty Board supports the proposal to create a Department of Critical Care Medicine. All were in Favour

9. Conflict of Interest Policy

L. Flynn reported that the draft policy and a briefing note were distributed with the agenda. This policy has been disseminated widely for review and comments. It has been approved by the three Academic Councils in the Faculty of Health Sciences with a recommendation from the School of Nursing that the policy be reviewed in two years time.

It was moved by L. Flynn and seconded by J. Drover that the Policy on Conflict of Interest in Interactions with industry be approved for a two year term at which time it will be reviewed. **CARRIED**

10. School of Rehabilitation Therapy

• Update from the School Director

M. Finlayson reported the following:

- The School of Rehabilitation Therapy will be hosting Dr. Rory Cooper a well-known visiting scholar from April 12 -17th. Dr. Cooper is the Paralyzed Veterans of America (PVA) Chair and Distinguished Professor of the Department of Rehabilitation Science and Technology, and Professor of Bioengineering, Mechanical Engineering, Physical Medicine & Rehab, and Orthopedic Surgery at the University Pittsburgh. Dr. Cooper will be giving a series of public lectures and meeting with faculty who share in his research. If you would like to meet with Dr. Cooper contact Dr. Finlayson in the School of Rehab Therapy.
- The PT program will be making minor modifications to course descriptions.
- The OT program is in the midst of a curriculum re-development that will go forward to the FHSGC and SGS in the spring.

11. School of Medicine

• Update on upcoming Medical School accreditation

T. Sanfilippo reported that we are on a countdown now to our Accreditation visit that will happen from March 29th to April 1st. They have gone through lots of preparation so they can respond well to the new standards. Thanks to Dr. J. Drover who has directed the preparations and all the faculty and staff for all their hard work.

The Chair and Dean reported to Faculty Board that this is Mr. David Edgar's last Faculty Board meeting as "Secretary to the Faculty." Mr. Edgar will be retiring from his position as Associate Dean Finance and Administration and Secretary to the Faculty and School of Medicine as of end of March 2015. He will continue to be active at Queen's in a teaching role within the School of Nursing. An event is being planned to wish him well in his well-deserved retirement.

There being no other business the meeting was adjourned at 5:50 p.m.

David R. Edgar

Secretary to the Faculty