

FACULTY BOARD, FACULTY OF HEALTH SCIENCES

Minutes of Meeting February 1, 2001

Room B139, Botterell Hall @ 5:00 p.m.

The meeting was called to order at 5:03 P.M. with some 70 members present.

1. **Announcements**

Dean D. Walker announced the following good news:

- (a) Senate has approved the establishment of a Centre for Studies in Primary Care.
- (b) Senate has approved the creation of the Edith Eisenhower Chair in Clinical Cancer Research. Dean Walker informed Board, the Creation of the Chair was made possible through the generous donations made by Dr. Elizabeth Eisenhower. He thanked Dr. Eisenhower on behalf of the Faculty of Health Sciences.
- (c) Drs. W. Pickett and Z. Jia have been awarded Premiers Research Excellence Awards. Congratulations!

2. **Approval of Agenda**

Moved by Dr. K. Nakatsu and **Seconded** by Dr. A. Clark that the agenda be approved as circulated.

CARRIED

3. **Approval of Last Regular Minutes of November 30, 2000**

Moved by Dr. J. Arboleda-Florez and **Seconded** by Dr. H. Berman that the minutes be approved as circulated.

CARRIED

4. **Introduction of New Faculty**

Dr. A. Tan, Otolaryngology introduced Dr. Russell Holland.
Dr. M. O'Connor, Emergency Medicine introduced Dr. Marco Sivilotti.
Dr. K. Nakatsu, Pharmacology & Toxicology introduced Dr. Louise Winn.

Dr. J. Duffin welcomed the new members to Queen's University and invited them to participate in the activities of Faculty Board.

5. **Business Arising from the Minutes**

There was no business arising from the minutes.

6. Dean's Report

(a) Update on Strategic Research Plan for Queen's University

V.P. K. Rowe addressed Faculty Board. The purpose of the Queen's Strategic Research Plan was to allow Queen's University access to new initiatives for funding from the Government, e.g. Canada Foundation for Innovation and the Canada Research Chairs. These programs require a strategic research plan approved by the senior planning body, Senate.

The plan was developed by an Ad Hoc committee with representation from all of the faculties. The plan was developed with a great deal of pragmatism, as it had to be as inclusive as possible and yet be coherent in describing the present and future research activities at Queen's.

The plan describes a number of research clusters, each of which include individuals from more than one faculty.

V.P. Rowe emphasized that the "Strategic Research Plan" was a living document and will be modified to meet the future needs and aspirations of the Queen's community.

The Strategic Research Plan was distributed with the agenda.

During the discussion it was stated that the formulae used to calculate the allocation of the Canada Research Chairs ignores a large amount of peer-reviewed funding in the Health Sciences, e.g. Canadian Cancer Society, and the Heart and stroke Foundation. Dr. Rowe stated that according to the terms of reference, research funding from the Federal granting agencies are the only sources of funding, included in the calculation for the allocation of the Canada Research Chairs.

(b) Bracken Bequest

Dean D. Walker informed Board that discussions are ongoing with the Bracken family regarding the recent bequest. The funds will be used for the Bracken Health Sciences Library, student bursaries and an endowed chair in the Clinical Skills component of the undergraduate programs.

(c) Canada Research Chairs

Queen's University has established guidelines for the next round of the Canada Research Chairs. The information has been distributed. The Faculty of Health Sciences has applied for new bridging positions. The process for the Queen's Research Chairs has not been announced.

(d) Dean's Letter

Dean Walker informed Board, that he has prepared a Dean's letter (information bulletin) which will be distributed soon.

(e) New Undergraduate School in the Health Sciences

A committee will be formed to create a new Undergraduate School in the Health Sciences. The program would give students a broadly based education.

7. **Question Period**

There were no questions.

8. **Reports From the Schools**

a) **School of Rehabilitation Therapy**

Dr. S. Olney reported that the School of Rehabilitation Therapy would be asking Board to approve changes to the curriculum in physical and occupational Therapy

b) **School of Nursing**

No items to report.

c) **School of Medicine**

Dean D. Walker reported the following:

- The MD program continues with full accreditation, following the submission of additional information requested by the accreditation team.
- The functional plan for the Stuart and King St., West sites for the hospital is being reviewed by the Minister. Reports are that it may be received favorably.
- SEAMO funding negotiations are near completion.
- The expert panel on Health Human Resources has not recommended a Medical School of the North, but rather using clinical campuses in Windsor, Sudbury and Thunder Bay. There are resource implications for increasing enrolments at the Medical Schools.
- Volunteers are needed for interviewers of prospective medical school admissions for September 2001.

9. **Report From the Nominating Committee**

Moved by Dr. W. Racz and **Seconded** by Dr. H. Berman that Dr. R. Reid, Dr. I. Dwosh and Dr. B. Chen be nominated to serve as members of the Continuing Medical Education Advisory Committee.

CARRIED

There being no further nominations they were declared elected.

Moved by Dr. W. Racz and **Seconded** by Dr. M. McColl, that Dr. C. King-VanVlack be nominated to serve a three-year term as a Senator – School of Rehabilitation Therapy.

CARRIED

Dr. King-VanVlack was declared elected.

10. **New Business**

(a) **Procedures for Appeal, School of Nursing**

Moved by Dr. M. Lamb and **Seconded** by Dr. J. Medeves that the procedures for Appeals, School of Nursing be approved. (The procedures were circulated with the agenda).

CARRIED

During discussion, it was suggested that charging a \$25 administrative fee for appeal of grades might discourage on financial grounds, students from requesting a re-read of their papers. It was acknowledged that this policy conformed to University policy.

(b) Evaluation, Promotion and Appeals, Postgraduate Residency Programs.

Moved by Dr. D. Delva and **Seconded** by Dr. S. Shortt that the document be approved.

CARRIED

During discussion the following issues were raised:

Dr. H. Berman commented that:

- Item 2.3 on page 14 is confusing. The title states “withdrawal from program if two probationary periods during academic year” and the text states “ A resident may be placed on probation on only one occasion during a residency program.” This should be clarified.
- Page 16, “ academic judgements are not subject to appeal.” If the academic judgement is believed to be unfair, it should be subject to appeal, e.g. if a personality conflict exists.
- Page 17, the document should encourage residents to contact PAIRO-THC, early in any appeal process. This might enhance the resolution of issues.

Dr. S. Ludwin suggested that the document should formalize the role of the teaching hospitals in the appeal process.

(c) Cancer Research Institute

Dr. E. Eisenhauer introduced the process for formation of a Cancer Research Institute. The Institute would formalize the relationship between three established Cancer research groups, that is NCIC/Clinical Trials Group, The Cancer Research Laboratories and the Radiation Oncology Research group. The formation of an institute would strengthen all three groups. The proposal is available on the web at <http://meds.queensu.ca/proposal.pdf>.

Moved by Dr. E. Eisenhauer and **Seconded** by Dr. A. Smith that Faculty Board approve and forward to Senate, A Proposal to Establish a Cancer Research Institute at Queen’s University.

CARRIED UNANAMOUSLY

(d) Centre for Health Services and Policy Research

Dr. S. Shortt outlined the rationale for the creation of a Centre for Health Services and Policy Research.

- To create synergies between individuals at Queen’s working in the area of Health Services and Policy Research.
- A centre will better position the group for application for funding.
- Other universities have, or are developing Centres for Health Services and Policy Research. To be considered a well-rounded Faculty of Health Science, we need to establish such a centre.

Dr. S. Shortt commented that the centre would be cost neutral.

Moved by Dr. S. Shortt and **Seconded** by Dr. B. Kain that Faculty Board approve and forward to Senate a proposal to establish a Centre for Health Services and Policy Research in the Faculty of Health Sciences.

CARRIED UNANAMOUSLY

Dr. J. Duffin drew Board's attention to two items for information distributed with the agenda.

- Clinical Skills Review Committee – Report
- Roles and Responsibilities of Directors of a recognized Research Program.

The meeting was adjourned on a motion at 6:03 p.m.

W.J. Racz
Secretary
Faculty Board