

FACULTY BOARD, FACULTY OF HEALTH SCIENCES

Minutes of Meeting November 3, 2005

Room B139 @ 5:00 P.M.

1. Call to Order and Announcements

The meeting was called to order by Dr. W. Racz at 5:00 p.m. with approximately 35 people present. Dr. W. Racz welcomed everyone to the first Faculty Board meeting for the 2005/06 academic year.

Dr. W. Racz announced that the Basmajian Award Presentations and lectures will take place on November 8th, at 4:30 p.m. in the Ban Righ Hall. This year's recipients are Dr. Ian Gilron, Anesthesiology and Dr. Margaret Harrison, School of Nursing. Congratulations!

2. Approval of the Agenda

Moved by Dr. J. Brien and *seconded* by Dr. J. Duffin that the agenda of November 3, 2005 be approved as circulated.

CARRIED

3. Approval of the Minutes of the last regular Meeting of May 5, 2005

Moved by Dr. S. Pang and *seconded* by Dr. J. Brien that the minutes of November 3, 2005 be approved as circulated.

CARRIED

4. Introduction of New Faculty

Dr. D. Mercer, Head of the Department of Surgery introduced Dr. Aaron Campbell.

Dr. Aaron Campbell

Dr. Aaron Campbell has joined the Department of Surgery in the Division of Orthopedics on September 1, 2005. Dr. Campbell did his BSc and his MD at the University of Saskatchewan. He then attended Queen's University where he did his Residency training in Orthopedics. He then went away to Carleton in Ottawa where he specialized in Sports Medicine and Knee reconstruction. He then return to Queen's to continue in Sports Medicine. He is a very highly skilled athlete and Surgeon. He will be engaged in both Undergraduate and Postgraduate teaching here at Queen's and he will be collaborating with

members in the Human Mobility Research Centre (HMRC) at Kingston General Hospital in his research endeavours. Welcome!

Dr. J. Cain, Head of the Department of Anesthesiology introduced Dr. Eric Dumont

Dr. Eric Dumont

Dr. Eric Dumont has a joint appointment with the Department of Anesthesiology and Pharmacology & Toxicology. Dr. Dumont did his PhD at the University of Montreal. He did his post-operative work in Portland Oregon. He is doing collaborative research with members in Pharmacology & Toxicology in drug addiction, Stress and Pain Research. Welcome!

Dr. S. El-Defrawy, Head of the Department of Ophthalmology introduced Dr. Jeff Gale

Dr. Jeff Gale

Dr. Jeff Gale went to Medical School at the University of Ottawa. He did his Residency at the University of Western Ontario and went on to do a Fellowship subspecialty in Retina surgery at the University of Toronto. The department of Ophthalmology was in great need of his expertise as a retina Surgeon. He is an excellent teacher and is also pursuing his research here at Queen's. Welcome!

Dr. W. Racz welcomed the new faculty members to Faculty Board and Queen's University, and invited them to participate fully in the deliberations of Faculty Board.

5. Business Arising from the Minutes

a) Associate Dean Academic and Associate Dean Clinical

Dr. D. Walker reported with the stepping down of Dr. J. Fisher as Associate Dean Academic, this position has now been separated into two positions. Dr. K. Nakatsu as Associate Dean Academic focusing on the Basic Science departments, Nursing and Rehabilitation Therapy needs, and Dr. J. Jeffrey as Associate Dean Clinical focusing on the Clinical departmental needs such as SEAMO and hospital matters. Dr. Walker thanked them both on behalf of Faculty Board for taking on this task.

6. Dean's Report

Dr. D. Walker congratulated Dr. Dale Mercer who is the new President of the College of Physicians and Surgeons of Ontario. Six of the past Presidents have come from Queen's University.

Dr. D. Walker reported that with the help of Dr. W. MacKillop and others they have put together a proposal for a School of Population of Public Health here at Queen's. The Principal's office has created an Executive Committee and Advisory Committee to look at the proposal. The proposal will then be considered by Faculty Boards and Senate. The Principal has informed however that this development will depend on adequate resources.

Dr. D. Walker reported that the Principal has drafted and circulated a Strategic Plan for Queen's University. All Deans are awaiting from the Principal on how it will unfold. Dr. D. Walker asked this Faculty to express how our Faculty should play a role in the future plans of Queen's. He has asked this Faculty to discuss this important issue at a retreat on Saturday week.

a) New Building

Dr. D. Walker reported that Dr. J. Fisher met with consultants from Toronto who interviewed many people and sub-committees in our faculty on space requirements. It was concluded that we need double the current space. The new building would take approximately a year to complete with a price tag of 150 M. This new building though high on the priority list, probably won't happen for another 10 years. So short-term solutions will have to be put into place. Dr. Walker reported that construction for a new transgenic mouse facility on the south face of Botterell Hall on top of the loading dock has been approved and the money to build this is there. The Transgenic Mouse Barrier Facility is slated to be off the 5th level along with a mechanical room right below on the 4th level. There have been discussions of possibly shelling out an additional 4 floors for future completion. This will depend on resources provided. The loading dock was constructed in such a way that it could withstand the additional floors. This would enable us to have at least 25,000 more square feet of research space.

7. Research Report

a) Transgenic Mouse Barrier Facility

Dr. J. Brien reported on behalf of Dr. S. Ludwin by introducing Board members to the location of our Animal Care Facility. The bulk of the Animal Care Facilities are located in B2 of Botterell Hall. The current Animal Care Facility in B2 Botterell Hall opened in the year 1978. It accommodates a full spectrum

of experimental animals. The Faculty of Health Sciences has established an Animal Advisory Group for Botterell Hall and they have been very active in identifying the major challenges and proposed solutions for those challenges. It became apparent that we have substantive capacity challenges with our mouse colonies. The mouse populations have grown over the last several years and now need a new Transgenic Mouse Facility. Right now we have the capacity to hold 4,000 mice, in two years our needs are going to be 12,000 mice and in the near future our researchers are going to need 20,000 mice. The challenges were presented to the Dean and our Chief Finance and Administrator. Mr. D. Edgar chaired a committee of ½ researchers and ½ consultants and they came up with a Phase 1, 2 and 3 solution to build a new Transgenic Mouse Facility on top of the loading dock on the south face of Botterell Hall. Phase 1 & 2 deal with the current ACF and basement of the CRI by increasing capacity to 9,000 mice for the short-term and increasing space for other experimental animals. Phase 3 being the new Transgenic Mouse Facility on top of the loading dock that will hold the 12,000 mice projected for 2 years from now and our future projection beyond that at 20,000 mice. Dr. J. Brien presented an overhead of the schematic diagram of the expected facility over the loading dock. Level 4 as it now stands would be made into a mechanical room and this room will be built to adjust the difference in grade levels from the current third floor annex. Level 5 will be the new Transgenic Mouse Facility consisting of approximately 5000 square feet of space which will hold the bulk of the transgenic mouse facility. The entrance will be a secured entrance way. This is a sophisticated facility with its own dedicated ventilation system and hepa air filtering system. In addition to a holding facility it is also a laboratory facility encompassing both holding racks as well as procedure and embryo transplant rooms. There will also be cage washing and autoclave facilities.

Dr. J. Brien reported that this plan has been sent to the architects to work out the mechanical, HVAC and electrical plans for this space. The timelines on this project are as follows:

Plans to go to Cost consultants – early December

Go out to tender – sometime over this winter

Construction to start – May 2006

Completion taking 18 months– Fall of 2007

Dr. J. Brien reported that a budget will be presented to Queen's Central and to support people.

However, Dr. J. Brien reported that several people in the Department of Pharmacology and Toxicology will be severely impacted by this construction to the point of loosing their labs and having to relocate elsewhere in the building. It will also impact on the Life Science Program as student laboratories will also

be affected. There will be a committee put together to deal with renovations of the Department of Pharmacology and Toxicology.

Dr. T. Massey, Head of the Department of Pharmacology and Toxicology congratulated everyone who was involved with creating the design.

Dr. D. Walker responded to a question that there could be a possibility of shelling in an additional 4 floors on top of this new Transgenic Mouse Facility. Dr. Walker indicated that Phase 1,2 and 3 must go ahead now and that the money is there for that. He is in the process of asking Central for the extra funding to be able to shell in 4 additional floors now as it would be easier and cheaper to do it all at once and give us closed in space to finish in the future. Dr. Walker will keep us informed of what happens.

8. Medical Education Report

Dr. L. Tomalty reported the following:

1. they have hired Ms. Elaine Van Melle as Director, Health Sciences Education. The mandate of that office is to enhance teaching, learning and Scholarships in Health Sciences.
2. We have recently started a self-study for the Undergraduate Medical Education Accreditation process which will occur in January 2007. The study will take about 8 months to complete and Chairing the cttee is Dr. John Drover. One of the major items they will study is the Undergraduate Medical Curriculum.
3. We have recently completed the Postgraduate Medical Education Accreditation. The official results will be available in January 2006.

Dr. L. Tomalty asked Faculty Board to recognize the effort that Dr. L. Flynn put into preparing the material for the Accreditation team and also all the Program Directors for all their hard work.

9. Report From the Schools

a) School of Nursing Report

- C. Pulling brought forward the following Descriptions and Motions from the School of Nursing 's Special Academic Council for Faculty Board's approval.

1) 1) Revised Description for Nursing 101

The Rationale for the revision is as a result of feedback from faculty, students and curriculum evaluation. If approved, this revised description would be effective for September, 2005.

Proposed revised calendar description for N101: Professional Relationships

Introduces students to the profession of Nursing. Professional relationships and therapeutic communication are the focus of this course. Critical thinking and problem solving in nursing practice are introduced. Legal and ethical concepts are explored. The professional expectation of reflective evidence-based practice is introduced. Students are exposed to a variety of nursing roles through class presentations.

MOTION: *Moved* by C. Pulling and *seconded* by K. Nakatsu

That the revised description for Nursing 101: Professional Relationships be approved for inclusion in the 2005-06 Nursing Calendar. CARRIED

2) Revised name and terms of reference for the International Placement Award.

The Rationale is that this award has not been given out since 2002 as our students no longer do their clinical placements in international settings. In order to give out this award next year, the Student Awards Committee proposes the following name change and revision to the terms of the award. Please note that changing the application date is important as now our students go out on placements in the Winter term rather than the Spring term, and that changing the application deadline makes it the same deadline as for general bursaries.

Proposed title and terms of reference:

MOTION: *Moved* by C. Pulling and *seconded* K. Nakatsu

That the title and terms of reference of the International Placement Award change as follows:

The Nursing Placement Award

Established from Alumni donations, this fund provides financial assistance to undergraduate nursing students to

travel to **national or** international settings for their clinical placements. Awarded to students on the basis of financial need. Bursary application to be submitted to the Student Awards Office by 31 October. **CARRIED**

3) Philosophy Issue.

The Rationale being a year 1 Philosophy course that the Curriculum Committee feels would be beneficial (Philosophy 157 or 158) to nursing students cannot be accommodated in the timetable. We would have a correspondence course for 158, or we could have a separate section of 157 just for nursing students. It was the belief of Academic Council that we wanted our students taking Arts and Science courses with other students. Every year on student year end summaries, there is feedback that ethics in nursing courses is repetitive with Philosophy. It is proposed that Philosophy be dropped out of the core curriculum and the critical thinking component be incorporated into Nursing 101 and 208. This 9 units will be covered as an open elective in 2nd year.

MOTION: Moved C. Pulling and **seconded** by K. Nakatsu
To drop Philosophy 157* (or any first level Philosophy course) from the core curriculum. **CARRIED**

b) School of Rehabilitation Therapy Report

There was no report from the School of Rehabilitation Therapy at this time.

c) School of Medicine Report

- Accreditation

Dr. D. Walker reported that our Postgraduate Medical Education Office was visited by the Accreditation team on October 18th and 19th. The Accreditation process starts with a pre-survey to the Royal College of Physicians and Surgeons which is followed by a site-survey where a preliminary report is then circulated to the Program Directors and the Colleges and then a Final report comes in due course.

All but three programs received full approval. Steps are in place to address these issues.

- Revised Leave of Absence Policy and a motion for approval

Dr. D. Holland presented the Revised Leave of Absence Policy with an overhead indicating the additional sections to this policy. The additional sections will make it much clearer to the Clerkships what the policies are pertaining to a leave of absence. Additional sections to this policy are “Medical Student Absences and Leaves – Clerkships”, “Absences Secondary to Illness”, “Sanctioned Leave”, “Alternate Scheduling” and “Options for Graduation”

Dr. D. Holland responded to a question indicating that two weeks of leave is allowed without interfering with the clerkships rotations.

Moved by D. Holland and *seconded* by L. Tomalty that the revised Leave of Absence Policy be approved by Board. **CARRIED**

- Sessional Dates 2006/07

Dr. D. Holland presented and *moved* that the Sessional Dates for the School of Medicine for 2006/2007 be approved. *Seconded* by J. Brien.

CARRIED

Dr. D. Holland posted a reminder that we are hosting “**Queen’s National Undergraduate Conference on Medicine**”. It is the first annual conference to introduce undergraduate students to a career in medical education. This will occur on November 19th and 20th. It will include speakers such as Dr. Stuart Hamilton, President of the College, Dr. Anna Johnson-Massotti from Community Health & Epidemiology here at Queen’s and Dr. Richard Hindsall, former President and founder of “Doctors without Borders in Canada” as well as a variety of others. Dr. D. Holland reported that there is a registration fee and is prepared to give financial support to the first 50 **students** who register and show receipts. Dr. D. Holland will distribute an email with all the information.

10. Report From the Nominating Committee

On behalf of the Nominating Committee, Dr. R. Wigle moved the following nominations for Membership to the following Faculty Board Committees:

Research Advisory Cttee Dr. Graeme Smith, Obstetrics and Gynaecology

Education Awards Cttee Dr. J. Medves School of Nursing

Dr. R. Wigle asked for nominations from the floor, there being no nominations the names are moved by J. Brien and seconded by T. Massey

CARRIED

11. New Business

There was no new business at this time.

12. For Information

None.

There being no other business the meeting was adjourned at 6:10 p.m.

R.D. Wigle
Secretary