

FACULTY BOARD, FACULTY OF HEALTH SCIENCES

Minutes of Meeting May 6, 2004

Room B143 @ 5:00 P.M.

**1. Call to Order and Announcements**

The meeting was called to order by Dr. W. Racz 5:05 p.m.

**2. Approval of the Agenda**

*Moved* by Dr. J. Brien and *seconded* by Dr. S. Pang that the agenda of May 6, 2004 be approved.

**CARRIED**

**3. Approval of the Minutes of April 1, 2004**

*Moved* by Dr. J. Brien and *Seconded* by Dr. S. Taylor that the minutes of April 1, 2004 be approved with one correction that being in 6 (c) “loose” should be “lose”

**CARRIED**

**4. Introduction of New Faculty**

There were no introductions at this time.

**5. Business Arising From the Minutes**

There was no business arising from the minutes.

**6. Dean's Report**

Dr. J. Fisher reported on behalf of Dean D. Walker invites everyone to read his recent Faculty of Health Sciences Newsletter.

It was noted by a faculty member that items that are being discussed at special Towne Hall meetings should be discussed at Faculty Board. We need to put more items of interest on the agendas to increase attendance at Board.

Dr. J. Fisher noted the concern of the lack of attendance and will relay to the Dean.

Dr. W. Racz reminded everyone that Faculty Board is a standing meeting and departments are not to set meetings at this time.

**7. Research Report**

Dr. S. Ludwin commented that certain issues could be lengthy to discuss at Faculty Board in the beginning stages thus we have Towne Hall meetings to thrash out concerns and then bring the item to Faculty Board for discussion and approval.

The Draft Research Strategic Plan is coming together quite nicely and they are hoping to circulate it to everyone one last time for their review and then to Faculty Board in the Fall.

## **8. Medical Education Report**

There was no report at this time.

## **9. Report from the Schools**

### **a) School of Nursing**

Dr. J. de Wolfe presented the Spring Degree and Award Lists for the School of Nursing. The recommendations from the Student Progress and Promotion Committee (Nursing) to Faculty Board, 6 May 2004 were:

*Moved* by Dr. J de Wolfe and *seconded* by Dr. M. Lamb that the list of 87 fourth year students in Nursing on the pass list, including 29 students with Honours, be granted standing and that their names be forwarded to Senate for the granting of the degree of Bachelor of Nursing Science. **CARRIED**

*Moved* by Dr. J. de Wolfe and *seconded* by Dr. M. Lamb that the list of Awards for degree candidates in Nursing, including the nomination for the Governor General's Award, be approved and forwarded to Senate **CARRIED**

*Moved* by Dr. J. de Wolfe and *seconded* by Dr. M. Lamb that Faculty Board authorize the Dean of Health Sciences to add to the degree list names of those students who complete their requirements for their respective degrees prior to convocation. **CARRIED**

### **b) School of Rehabilitation Therapy**

Dr. S. Olney presented the Spring Degree and Award Lists for the School of Rehabilitation Therapy. The recommendations from the Student Progress and Promotions Committee (Rehabilitation) to Faculty Board 6 May 2004 were:

*Moved* by Dr. S. Olney and *seconded* by Dr. K. Nakatsu that the list of 39 third year students in Occupational Therapy on the pass list including 21 students with Honours, be granted standing and that their names be forwarded to Senate for granting of the degree of Bachelor of Science Occupational Therapy. **CARRIED**

*Moved* by Dr. S. Olney and *seconded* by Dr. S. Cole that the Faculty Board authorizes the Dean, Faculty of Health Sciences to add to the degree list names of those students who

complete their requirements for the degree of Bachelor of Science Occupational Therapy prior to convocation.

**CARRIED**

*Moved* by Dr. S. Olney and *seconded* by Dr. S. Cole that the list of Awards for degree candidates in Occupational Therapy, including the nomination for the Governor General's Award, be approved

**CARRIED**

*Moved* by Dr. S. Olney and *seconded* by Dr. K. Nakatsu that the list of 42 final year students in Physical Therapy on the pass list, including 29 students with Honours, be granted standing and that their names be forwarded to Senate for the granting of the degree of Bachelor of Science Physical Therapy

**CARRIED**

*Moved* by Dr. S. Olney and *seconded* by Dr. M. Lamb that the list of Awards for degree candidates in Physical Therapy, including the nomination for the Governor General's Award, be approved.

**CARRIED**

### **c) School of Medicine**

Dr. J. Smythe presented the recommendations from the Student Progress and Promotion committee to Faculty Board, 6 May 2004:

*Moved* by Dr. J. Smythe and *seconded* by Dr. S. Pang that those students whose names appear on the degree list be granted standing and that their names be forwarded to Senate for the granting of the degree of Doctor of Medicine.

**CARRIED**

*Moved* by Dr. J. Smythe and *seconded* by Dr. J. Brien that the list of students receiving scholarships and prizes be approved as submitted for inclusion in the Convocation Booklet.

**CARRIED**

*Moved* by Dr. J. Smythe and *seconded* by Dr. B. Mackillop that the Dean be authorized to add to the degree list and the prize list the names of additional students who complete the MD requirements prior to convocation.

**CARRIED**

## **9. Report From the Nominating Committee**

### **a) Approval of Updated Terms of Reference with Regards to Membership of CME Committee**

Dr. R. Wigle presented the updated terms of Reference with regards to membership of the Continuing Medical Education (CME) Committee on behalf of Dr. L. Tomalty. Membership will include:

**Chair:** Elected by voting members of the Advisory Committee for a three year term, renewable once.

**Five Faculty Representatives:** from Clinical Departments with a minimum of two members from the Department of Medicine. Elected by Faculty Board to serve one three-year term, renewable once.

**Three community physicians** (family or general medicine) at least one of whom will hold certification with the College of Family Physicians of Canada (Nominated by District #7 of the Ontario Medical Association) to serve one three year term, renewable.

**Associate Dean Medical Education:** Faculty of Health Sciences (ex officio)

**Assistant Dean:** Continuing Medical Education (ex officio)

**Program Coordinator:** Continuing Medical Education (non-voting)

Dr. R. Wigle did note however that the Nominating Committee reviewed the new membership terms and asked that the Five Faculty Representatives terms be staggered.

*Moved* by Dr. R. Wigle and *seconded* by Dr. S. Taylor that the updated terms of the CME Committee with regards to membership with the addition of staggered terms be approved.

**CARRIED**

**b) Approval of Memberships to Committee of Faculty Board**

On Behalf of the Nominating Committee, Dr. R. Wigle presented the following nominations to committees of Faculty Board:

Equity Issues Officers	Dr. W. Pentland Dr. S. Phillips	School of Rehabilitation Therapy Family Medicine
CME Committee	Dr. B. Chen (3 years) Dr. G. Burggraf (1 year)	METU Medicine
Bracken Library Adv. Cttee	Ms. M. Villeneuve Dr. J. Low Dr. M. Dorris	School of Rehabilitation Therapy Obstetrics & Gynaecology Physiology
Research Advisory Cttee	Dr. M. A. McColl Dr. L. Winn Dr. N. Magoski	School of Rehabilitation Therapy Pharmacology & Toxicology Physiology
Student Appeal & Discipline	Dr. P. Dungey Ms. D. O'Connor Ms. D. Hopkins-Rossee	Emergency Medicine School of Rehabilitation Therapy School of Rehabilitation Therapy
Student Progress & Promotion (Medicine)	Dr. K. Myers (Fac @Lrg) Dr. T. Toffelmire	Medicine Medicine
UMEC	Dr. T. Massey Dr. M. Clarke	Pharmacology & Toxicology Paediatrics
Admissions Cttee	Dr. P. Belliveau	Surgery

Nominating Cttee	Miss C. Perkin	School of Nursing
UACC delegate	Dr. C. Ward	Physiology
Education Awards Cttee	Dr. I. Sempowski Dr. M. Paterson	Family Medicine School of Rehabilitation Therapy

*Moved* by Dr. R. Wigle and *seconded* by Dr. S. Cole that the nominations to committees be approved. **CARRIED**

#### **10. New Business**

There was no new business at this time.

#### **11. Adjournment**

*Moved* by Dr. S. Pang and *seconded* by Dr. J. Brien to adjourn the meeting at 5:30 p.m.