

FACULTY BOARD, FACULTY OF HEALTH SCIENCES

Minutes of Meeting May 8, 2003

Room B147 @ 5:00 P.M.

**1. Call to Order and Announcements**

The meeting was called to order by Dr. R. Wigle.

Announcements:

- Senate has approved the change in name for the Department of Pathology to Pathology and Molecular Medicine.
- Senate has approved the Graduate Programs in Neuroscience.
- The recipients of the Education Awards are:
  - Dr. W. Bartfay, School of Nursing
  - Mrs. E. Howse, School of Nursing
  - Dr. A. Kropinski, Microbiology and Immunology
  - Dr. B. Milne, Anesthesiology
  - Dr. R. Morton, Medicine
  - Dr. S. O'Brien, Psychiatry
  - Dr. A. Tan, Otolaryngology

**2. Approval of the Agenda**

The agenda was approved as circulated.

**3. Approval of the Minutes**

*Moved* by Dr. J. Medves and *Seconded* by Dr. S. Iscoe that the minutes be approved as circulated.

**CARRIED**

**4. Introduction of New Faculty**

Dr. K. Nakatsu, Department of Pharmacology and Toxicology introduced Dr. C. Cahill.  
Dr. R. Wigle, Chair introduced Dr. D. Elliott in the Department of Psychiatry.

Dr. R. Wigle welcomed Drs. Elliott and Cahill to Board and to Queen's University.

**5. Business Arising From the Minutes**

There was no business arising from the minutes.

## 6. Dean's Report

Dean Walker was unable to attend the meeting. On his behalf the secretary reported that the recent faculty newsletter contained all the items the Dean wished to bring to Board.

## 7. Research Report

There was no report.

## 8. Report From the Schools

### a) School of Nursing

*Moved* by Dr. M. Lamb and *seconded* by Dr. J. De Wolfe that the names of 75 Fourth year students in Nursing, including 13 students with Honours, be forwarded to Senate for the granting of the degree of Bachelor of Nursing Science. **CARRIED**

*Moved* by Dr. M. Lamb and *seconded* by Dr. J. De Wolfe that the list of Awards for degree candidates in Nursing, including the nomination for the Governor General's Award, be approved. **CARRIED**

*Moved* by Dr. M. Lamb and *seconded* by Dr. J. Smythe that Faculty Board authorize the Dean of Health Sciences to add to the degree list names of those students who complete their requirements for their respective degrees prior to convocation. **CARRIED**

### b) School of Rehabilitation Therapy

*Moved* by Dr. E. Culham and *seconded* by Dr. J. Medves that the 42 students on the list, including 30 with honours, be granted standing and their names forwarded to Senate for the granting of the Bachelor of Science in Physical Therapy. **CARRIED**

*Moved* by Dr. E. Culham and *seconded* by Dr. J. Medves that the list of award recipients, including the gold medal, be approved by Board. **CARRIED**

*Moved* by Dr. E. Culham and *seconded* by Dr. J. Medves that the 36 students on the list, including 27 with honours, be granted standing and their names be forwarded to Senate for the granting of the degree of Bachelor of Science in Occupational Therapy. **CARRIED**

*Moved* by Dr. E. Culham and *seconded* by Dr. J. Medves that the list of award recipients, including the gold medal, be approved. **CARRIED**

*Moved* by Dr. E. Culham and *seconded* by Dr. S. Iscoe that the revised terms of reference for "The Ontario Society of Occupational Therapist Student Award" be approved **CARRIED**

**c) School of Medicine**

*Moved* by Dr. J. Smythe and *seconded* by Dr. E. Culham that the students whose names appear on the list be granted standing and their names forwarded to Senate for the granting of the degree of Doctor of Medicine. **CARRIED**

*Moved* by Dr. J. Smythe and *seconded* by Dr. E. Culham that the Dean be authorized to add the name of those 14 students who complete the requirements for the degree of Doctor of Medicine to the degree list. **CARRIED**

*Moved* by Dr. J. Smythe and *seconded* by Dr. K. Nakatsu that the list of award recipients, including medals be approved. **CARRIED**

Some members of Board expressed the view that a student who has not completed all the requirements for the degree at the time Board approves the degree list should not be eligible for prizes.

**9. Report From the Nominating Committee**

Dr. W. Racz placed before Board a list of nominations for the vacancies on the committees of Board.

*Moved* by Dr. W. Racz and *seconded* by Dr. K. Nakatsu the motion that Faculty Board accept the nominations as presented by the nominating committee. **CARRIED**

**10. New Business**

**a) Revised Terms of Reference for the Secretary to the Faculty:**

The revised terms for the position of Faculty Secretary were circulated with the agenda. Dr. W. Racz stated that the change is a change in the duties of the secretary. The Faculty Secretary will no longer support the Basic Science Council meetings.

*Moved* by Dr. W. Racz and *seconded* by Dr. S. Iscoe that the revised terms and duties of the Secretary to the Faculty be accepted. **CARRIED**

During the discussion it was stated that item 7 of the duties of the Secretary to the Faculty refers to the “editing of the Calendar of the Faculty of Health Sciences.” There is no calendar for the Faculty of Health Sciences. Dr. W. Racz commented that the word should read calendars as the secretary does comment on the rules and procedures for student appeals and discipline for each of the calendars prepared by the three Schools.

**b) Faculty Board Committees:**

Dr. W. Racz reported that Dr. C. Chapler has completed his assessment of the committees of Faculty board and the recommendations have been forwarded to the three schools for comment. The recommendations will be referred to the nominating committee and brought to Board for consideration.

**c) Faculty Organizational Structure**

Dr. W. Racz speaking on behalf of Dean D. Walker informed Board that a draft of the Faculty of Health Sciences organizational structure was distributed with the agenda. This is for information. The purpose of making members of Board aware of this organizational structure is that a recent review committee of one of the units in the Faculty of Health Sciences commented that the reporting structure of the Faculty was unclear. Dr. W. Racz also stated that organizational structure of the Faculty is presented to the Board of Trustees annually.

**11. Adjournment**

The meeting was adjourned on a motion.