

**FACULTY BOARD, FACULTY OF HEALTH SCIENCES**

Minutes of Meeting February 2, 2006

Room B129, Botterell Hall @ 5:00 P.M.

**1. Call to Order and Announcements**

The meeting was called to order by Dr. W. Racz at 5:00 p.m. with approximately 30 people present. Dr. W. Racz welcomed everyone to the Faculty Board meeting. There were no announcements at this time.

**2. Approval of the Agenda**

*Moved* by Dr. S. Pang and *seconded* by Dr. T. Massey that the agenda of February 2, 2006 be approved with the following order of reporting changes.

- Item #7 Research Report be moved up on the agenda after approval of the agenda.
- Item #12 New Business be moved up on the agenda after Dean's Report

**CARRIED**

**7. Research Report**

Dr. S. Ludwin reported the following:

- CIHR results from the September 15, 2005 open competition, Queen's received a 37% success rate, 10% over average and top in the nation. Congratulations!
- The Botterell Hall Annex planning is underway. There will be a Town hall meeting set for late February or early March to discuss the Annex space. The Annex will provide excellent research space and education space as well.
- In the process of putting in a joint CFI/CIHR proposal with Ottawa for Clinical Research Centre.
- New CIHR proposals have to be in quickly and to make sure that they are peer reviewed.
- Animal Care Facility is proceeding with its renovations.

Discussion:

It was noted by a member that any departments who will be directly affected by the Annex construction should be involved in the discussions. It was noted that every effort would be made to do this and disrupt as little as possible.

**3. Approval of the Minutes of the last regular Meeting of November 3, 2005**

*Moved* by Dr. K. Nakatsu and *seconded* by Dr. J. Duffin that the minutes of November 3, 2005 be approved as circulated.

**CARRIED**

**4. Introduction of New Faculty**

**a) Department of Urology, Dr. J. Wilson to introduce Dr. Jun Kawakami**

There was no introduction at this time.

**b) Department of Paediatrics, Dr. K. Dow to introduce Dr. Basem Alsaati and Dr. Asif Kazmi**

Dr. K. Dow Head, Department of Paediatrics introduced Dr. Basem Alsaati and Dr. Asif Kazmi.

Dr. Basem Alsaati

Dr. Alsaati joined our department in October as a Pediatric Intensivist. He graduated from Damascus University in 1985 and following a residency in pediatrics in his home country, he completed a 2 year pediatric residency at the Charleston Area Medical Centre in Charleston, WV and then a 3 year fellowship in pediatric critical care at Hope Children's Hospital in Oak Lawn, IL and at the University of Arkansas. He received his certificate from the American Board of Pediatrics in 2002 and is eligible to write his pediatric critical care fellowship in the US as well. His academic interests include respiratory physiology and mechanical ventilation.

Dr. Asif Kazmi

Dr. Kazmi also joined our department in October as a Pediatric Intensivist. He graduated from medical school in Pakistan in 1987, and completed a pediatric residency at Michigan State University and a pediatric critical care fellowship at the University of Western Ontario. He has his RCPSC specialty certificate in Pediatrics (June 2005) as well as his subspecialty certification in Pediatric Critical Care Medicine. His academic interests include medication education.

In addition to their clinical roles in providing coverage for pediatric intensive care, they will be working with other members of their division to provide an expanded sedation services for procedures and diagnostic imaging.

Dr. W. Racz welcomed the new faculty members to Faculty Board and Queen's University, and invited them to participate fully in the deliberations of Faculty Board.

**5. Business Arising from the Minutes**

There was no business arising from the minutes.

**6. Dean's Report**

On behalf of Dr. D. Walker, Dr. K. Nakatsu reported that the Dean has met with the Principal and they have agreed to construct to the 9<sup>th</sup> floor on the Botterell Annex. The proposal at the moment is to sacrifice the 4<sup>th</sup> floor of the Annex and put in supports that will allow the building to be cantilevered out to allow a bigger area on every floor above the 4<sup>th</sup> floor and allowing the floors to be level with the existing floors. There would be no need to come into the existing structure. Technical information will be coming soon and will entertain a meeting with everyone with the overall plans with respect to the space.

Discussion:

It was noted that it is essential that the researchers productivity is not affected during the construction.

**12. New Business**

**a) Queen's Health Sciences Student Association (QHSSA) Election Results**

Alex Harris, President of the Executive Council for QHSSA was invited to Faculty Board to inform Board of the newly formed Executive Council for QHSSA. A. Harris reported that the QHSSA was founded in the fall of 2005. It was piloted through the Government at UBC and to start this with the Universities of Canada. The goal of the Society is to tie together Health Sciences students within each school. To act as a medium for interdisciplinary discussion and international endeavours. The Executive Council is as follows:

President	Alex Harris	2 <sup>nd</sup> year Nursing
VP Internal	Amelia Yip	1 <sup>st</sup> year Meds
VP External	Mohammad Zarrabian	2 <sup>nd</sup> year Meds
VP Student Affairs	Cliff Lin	1 <sup>st</sup> year Meds
VP Public Relations	Tina Lewis	3 <sup>rd</sup> year Nursing
Treasurer	Mahta Rasouli	2 <sup>nd</sup> year Meds

## **8. Medical Education Report**

### **a) Revised “Evaluation, Promotion and Appeals for Postgraduate Residency Programs**

Dr. L. Flynn reported that this revised document has been passed by the Postgraduate Medical Education Committee, and the School of Medicine Council who recommends that Faculty Board consider for approval. It was reported that the University lawyer has been consulted on the revisions. Dr. L. Flynn reported that when our Residents were in academic difficulty the current document wasn’t serving our needs. This revised document clearly states the rules in evaluation, (page 12) and also clarified remediation and probation. They aligned Family Medicine and specialty terms. It now clearly states that after a remediation you are then put on probation, if you were successful you then continued on. If you were unsuccessful you were asked to withdraw. It clearly states that two probationary periods are not allowed.

During discussion:

Will this new document help with preventing legal action. We hope to better clarify the process. Have residents had any input. Yes there is Resident Representation on the PGME.

The Chair noted that the document was sent to all members of Board well in advance for review. *Moved* by L. Flynn and *seconded* by T. Massey that the Revised Evaluation, Promotion and Appeals for Postgraduate Residency Programs be adopted.

**CARRIED UNANAMOUSLY**

### **b) Policy on Support of Queen’s University-Sponsored Continuing Education Activities from Commercial Sources.**

Dr. L. Tomalty, Assistant Dean Continuing Medical Education reported that this policy was approved by the Continuing Medical Education Advisory Committee on May 9, 2005. This document deals with interactions between Faculty and industry. It is necessary to have a policy dealing with conflicts and disclosures in the world of continuing education and development but it is also useful faculty wide. We had a minor policy and discussions were on going about developing a more uniformed policy across the country. The policy is based on the CMA policy on Physician of Pharmaceutical Industry and the accreditation council for CME and also the American associations. Dr. L. Tomalty pointed out the following items:

- Disclosure by CME presenters (must be disclosed before presented and must be addressed. You must show the audience that this is an unbiased presentation.)
- Use generic items
- Do not want Industry directly supporting an event. It must go directly through the University not the faculty member. If not sponsored by Queen's, Queen's will not recognize it.

The Chair noted that this policy will affect all three schools in the Faculty of Health Sciences and asked the representatives of Nursing and Rehab Therapy attending the meeting and they agreed to adopt the policy.

**Moved** by L. Tomalty and **seconded** W. Rosser that the Policy on Support of Queen's University-Sponsored Continuing Education Activities from Commercial Sources be adopted.  
**CARRIED WITH 2 ABSTAINING**

Dr. L. Tomalty distributed an article from the November 5<sup>th</sup>, CMAJ. This article relates to disclosure to students. If faculty are disclosing conflicts to audiences then we should also disclose to our students. Dr. L. Tomalty ask committee members for their advise on how we develop a policy that relates to how we disclose our potential conflicts to our students.

Discussion: It was noted that all teachers should disclose all conflicts to students. To tedious to have to disclose conflicts before every lecture or event. Suggested putting on websites a policy on disclosures. It was encouraged to develop a policy and bring back for discussion.

## **9. Report From the Schools**

### **a) School of Nursing Report**

Dr. C. Baker reported the following:

#### **Undergraduate Program**

- the School of Nursing has their Simulation Lab up and running and we have the KGH education committee coming for a tour next week. We are involved in developing a Faculty of Health Sciences simulation committee and terms of reference will be brought here in the near future.
- Class of 2005 had a 100% success rate on the national RN exam
- They have begun the preparation for an accreditation review which will take place next year.

#### **Graduate Program**

Two proposals for new programs have just been supported by the Academic Council of the School of Nursing and will be submitted to the School of Graduate Studies.

1. MN/Nurse Practitioner-The School of Nursing has offered a primary health care nurse practitioner post baccalaureate certificate for ten years is a partner in a consortium of 10 universities. The program is being advanced to a Master's level.
2. PhD in Nursing- The School of Nursing is putting forward a proposal to offer a doctoral program.

#### **Faculty**

Three faculty have been awarded research funding as principal investigator or co-principal investigator during the month of January:

- a) Dr. Elizabeth VanDenKerkhof-CIHR Operating Grant (3 year-\$264,000): Understanding Chronic Pan Following Surgery in Women (Principal Investigator)
- b) Dr. Joan Tranmer-CIHR Operating Grant (1 year - \$92,682): Work and home environment, metabolic risk factors for cardiovascular disease and health related quality of life in female hospital workers: A prospective study. (Principal Investigator)
- c) Dr. Margaret Harrison- Research Program, Canadian Health Services Research Foundation. Implementation of Best Practices in Patient Safety (\$830,000) Co-Principal Investigator-partnership with University of Ottawa).

Dr. C. Pulling reported that they have changed the order of their undergraduate courses. We wanted to have an evidence-based program. They have not added or deleted any courses but changed the order of courses. They have put their research course in first year first term. They have put their statistics course second year second term. They have moved their Health Assessment course from first year to second year. Changed one of their electives to a Humanities elective.

**a) School of Rehabilitation Therapy Report**

Dr. S. Olney reported that the last of the baccalaureate students will be graduating in May 2006 with their degree in practice and the new degree in practice graduate program starting in October. Dr. Olney reported that her term as Director of the School will be ending June 30, 2006 and this position is being reviewed by external reviewers. They will have five concurrent evaluations. Accreditation for the Physical Therapy Program is in process. They will have an internal academic review this year. Also they will have their OCGS evaluation for their Research Masters/PhD programs and a review of their new MSc.OT and MSc.PT programs.

**c) School of Medicine Report**

There was no report at this time.

**10. Report From the Nominating Committee**

Dr. R. Wigle reported the following:

**a) Approval of Faculty Senator**

On behalf of the Nominating Committee Dr. R. Wigle *moved* the nomination of Dr. Kathleen Norman from the School of Rehabilitation Therapy for Faculty Senator for a three-year term. Dr. S. Olney and Dr. E. Culham *seconded* this motion. There being no further nominations from the School of Rehabilitation Therapy, Dr. Kathleen Norman is declared elected.

**b) Chair of Admissions Committee**

Dr. R. Wigle reported that they have asked Dr. Michael Kawaja a continuing member of the Admissions Committee (Med), to become Acting Chair as of February 1, 2006 to replace Dr. Peter Ellis who has stepped down from this position. Dr. M. Kawaja has agreed. We will be coming forward with nominations at a future meeting.

**c) Chair of Faculty Board**

Dr. R. Wigle reported that the current Chair of Faculty Board, Dr. W. Racz will step down June 30, 2006. We will send a request for nominations for Chair of Faculty Board via email later this month.

**d) Vacancies on Faculty Board Committees (request for nominations)**

Dr. R. Wigle reported that there are multiple vacancies on our Faculty Board committees. A request for nominations will be going out to Department Heads and Directors of Schools asking for nominations from their departments to sit on these committees.

**e) Faculty Website**

Dr. R. Wigle reported that we are considering putting the agenda, minutes and attachments of Faculty Board on the Faculty website. Dr. Wigle asked for any comments:

It was asked that members be notified of the dates of the meetings. Dr. Wigle noted that a list of dates could be listed on the web site and people would be notified if a meeting is canceled.

It was requested that a reminder be sent out every month with the date of the meeting and possibly a link to the website. Dr. Wigle thought we could initially do this. It was noted that we need reminders.

Dr. Wigle asked members to send in their comments regarding putting information on the website.

It was stated that we should not decrease the number of Faculty Board meetings and thus making Faculty Board less important as a body. There is concern about the poor attendance at Faculty Board.

**11. New Business**

Dr. S. Pang announced that the 2006 Health Sciences Research Trainees day will be Tuesday, May 30, 2006. A call for abstracts will be sent out via email.

Dr. L. Tomalty announced that 2006 is Medical Education year. There will be a number of activities throughout the year highlighting medical education.

There being no other business the meeting was adjourned at 6:10 p.m.

R.D. Wigle  
Secretary