

FACULTY BOARD, FACULTY OF HEALTH SCIENCES

Minutes of Meeting April 1, 2004

Room B143 Botterell Hall@ 5:00 P.M.

**1. Call to Order and Announcements**

The meeting was called to order at 5:03 p.m. with approximately 27 members present by Dr. W. Racz.

**2. Approval of the Agenda**

*Moved* by M. Lamb and *seconded* by J. Brien that the agenda be approved as circulated.  
**CARRIED**

**3. Approval of the Minutes of February 5, 2004**

*Moved* by S. Pang and *Seconded* by E. Culham that the minutes be approved as circulated.  
**CARRIED**

**4. Introduction of New Faculty**

**Dr. J. Cain, Head Department of Anesthesiology introduced Dr. Brian Simchison:**

Dr. Brian Simchison

Dr. Brian Simchison joined the Department of Anesthesiology at the beginning of 2004. Dr. Simchison came from Ottawa where he recently finished a fellowship in Neuro-anesthesia. He was a member of the Armed Forces and a graduate of McMaster and did his residency at McMaster.

**Dr. S. Olney, Director School of Rehabilitation Therapy introduced Dr. Norma MacIntyre:**

Dr. Norma MacIntyre

Dr. MacIntyre joined the School of Rehabilitation Therapy at the beginning of 2004. Dr. MacIntyre obtained her Physical Therapy qualifications at the University of Toronto, her MSc at the University of Western Ontario where her topic was mammalian muscle development. She completed her doctorate in 1999 at McMaster where she did an assessment of the relationship between tubercular bone structure and in the radius and gender, aging and mechanical loading in fractures. Dr. MacIntyre has done post-doctoral studies in the Human Mobility Research Unit in KGH and went to the School of Rehabilitation Therapy from there. During her post-doctoral studies she continued her work on bone structure function and its measurement including problems encountered in Osteoporosis.

Dr. W. Racz welcomed the new members of Faculty to Queen's University and to Faculty Board and encouraged them to participate in the deliberations of Board.

## **5. Business Arising From the Minutes**

There was no business arising from the minutes.

## **6. Dean's Report**

### **a) Future of our Buildings**

Dr. D. Walker reminded that all three buildings in which currently house the School of Medicine (Botterell Hall), School of Nursing (Cataraqui Building) and the School of Rehabilitation Therapy (Louise D. Acton), with the exception of the Clinical Education Centre (CEC) are no longer state of the art but all are lacking capacity. Dr. D. Walker reported however that there is an array of initiatives being discussed. Campus planning and Kingston General Hospital planning have set up a Joint Committee structure to look at all the surrounding space that is being shared by Queen's and the hospital. This committee has discussed a variety of options that could happen over the next few years, one being extending beyond the Cancer Research Institute across to King St or beyond. They are looking at the block that holds Abramsky Hall, or utilizing McLaughlin Hall in some way. D. Walker reported that according to the recent engineering survey of the HVAC systems in Botterell Hall it would take 10 to 15 million to renew the current buildings of Health Sciences thus we should consider a new building and be ready with a proposal that connects all three schools as well as Kingston General Hospital.

### **b) Government's Directions in Health Policy**

Dr. D. Walker reported that the Minister of Health had visited Queen's to persuade Medical students to become Family Physicians but this happened during March break so a very limited number of students were available. The Minister did announce that Health Human Resources is one of his priorities during his tenure. They want to train and see more nurses, pharmacists and family physicians and more regional integration of health programs.

### **c) Advancement**

Dr. D. Walker reported that Vice-Principal George Hood has redeployed his staff in the Office of Advancement with a new fund raising level and strategy. This faculty will lose Ms. Patty McHenry to the Faculty of Arts and Science but we will gain Ms. Cathy O'Brien and Ms. Lindsay Reid as Development Officers and Mrs. Faye Ransom will stay with the Office of Advancement in the capacity of gift giving and planning and sesqui events.

Dr. B. Racz asked for any questions from the floor. There was a question regarding the Nursing link between Queen's and St. Lawrence College and will Nursing students be spending more time at Queen's if they are to expand their facilities. D. Walker answered by

saying that it is a collaborative program between Queen's and St. Lawrence College and that both sites are and will be fully utilized as the program grows.

## **7. Research Report**

Dr. S. Ludwin reported that research is a big part of the new Federal budget with the creation of the Public Health Agency that may have long-term implications.

Dr. Ludwin reported that CIHR has added 39 M dollars to their budget but they have a 100 M dollar shortfall so are still not back to full function.

Dr. Ludwin reported that the indirect costs are up 20 M dollars and a push on commercialization increase. There will be opportunities in the form of competitive pilot funds.

Dr. Ludwin reported that we received one out of the five submissions to the CFI and Dr. Jeanette Holden received her CFI funding in the field of Autism. The other four submitted were all very good proposals and were rated well which gives us hope that they will get funded in the next round. We will have to regroup for next year's submission.

Dr. Ludwin reported that the VISION and MISSION has been sent out to all faculty and a draft of the Strategic Plan will be sent out next week for the discussion at the Towne Hall meeting in the first week of May.

Dr. Ludwin announced that we will have two new Tier I CRCs coming to Queen's this summer.

Dr. Ludwin reported that the Animal Care Facilities here at Queen's have just recently come through a CCAC site visit that resulted in good reviews. There were a few issues regarding capacity with a solution of possibly using animal laboratory space in other buildings to house our new recruits.

Dr. Ludwin reported that we do have the space from the emptied decanal offices on the 2<sup>nd</sup> floor of Botterell Hall and proposals are being reviewed by the ad hoc committee to occupy this dry lab space.

Dr. Ludwin asked everyone to go and review the new Research web site and asked Department Heads to report any news they may wish to have posted to this site.

C. King Vanvlack reported a concern about the care of the animals when using other satellite buildings for animal care housing and research. Dr. Ludwin answered by saying that agreements would be made up front that employees of our own animal care staff would be the ones to go to the other facilities and care for our animals.

In the long term we need a new animal care facility to be able to house all our animals.

## **8. Medical Education Report**

Dr. R. Birtwhistle reported that the residency match went very well with only 2 unmatched positions which will be matched in the second round. In the undergraduate match there were 4 unmatched out of 81 students. Dr. Birtwhistle reported that 31% elected to go into Family Medicine this year as compared to 26% last year. 90% + were matched to their discipline of their first choice.

## 9. Report from the Schools

### a) School of Nursing

J. deWolfe reported on behalf of the School of Nursing, Undergraduate Progress and Graduation Committee, they would like approval of the following motions:

#### MOTION:

That major tests and de facto examinations are strictly prohibited in the last two weeks of classes and in the study period designated by Senate prior to the examination period.

- I. A test or quiz is not deemed to be major if it 1) takes place in a regular lecture period; 2) covers no more than the work of the preceding six weeks; and 3) counts for no more than 10 percent of the final mark in a 18 unit course or 20 percent of the final mark in a 9 unit course.
- II. De facto examinations are essentially replacements for final examinations or end-of-term tests for which the Senate provides a schedule. A take-home examination which does not conform to 2) and 3) above may not be due between the beginning of the 11<sup>th</sup> week of classes and the end of the first week of the examination period. A major term essay – one which does not conform to 3) above – should be assigned in the first half of the term if it is due anytime between the beginning of the 11<sup>th</sup> week of classes and the end of the exam period. A seminar presentation which does not conform to 1), 2) or 3) above should be assigned in the first half of the term if it is to be held in the last two weeks of term. Examinations and assessments in clinical courses should be assigned in the first half of the term if they are to occur anytime between the beginning of the 11<sup>th</sup> week of classes and the end of the first week of the examination period.
- III. Exceptions must be approved by the Director of the School of Nursing. (Exceptions to the above guidelines might include laboratory examinations requiring the hands-on use of apparatus or materials).

*Moved* by J. de Wolfe and *seconded* by M. Lamb that the motion on scheduling major assignments and de facto examinations in the last two weeks of classes or during the designate study period be approved. **CARRIED**

#### MOTION:

That the following statements be added to the School of Nursing calendar B.N.Sc. Admission Requirements:

##### Admission for University Students

Students must complete a minimum of 50% of the total number of required units for B.N.Sc. degree plus 9 units through Queen's.

##### Admission to the Registered Nurse Program of Study

Students must complete the total number of units required for B.N.Sc. degree at Queen's.

*Moved* by J. de Wolfe and *seconded* by M. Lamb that the motion on credits required from Queen's to get a BNSc from Queen's be approved. **CARRIED**

**MOTION:**

That the following clause be added to the School of Nursing Calendar under Academic Regulations for Academic Probation:

With permission of the School of Nursing Academic Council, a student at the end of the first year of study in the School of Nursing (no more than 90 units attempted in the B.N.Sc. program) who achieves an overall average of 55% for the courses studied that year (fall-winter session) and has no more than two course failures may remain registered in the School of Nursing. This student will be placed on academic probation and must complete the failed course(s), maintain an average of 60 percent or better for all courses studied and have no further failures. The student will not be eligible for promotion and may not take courses for which the failed course(s) is a prerequisite.

C. King Van Vlack asked are we doing the student a favour by allowing them probation. J. de Wolfe answered by saying in the past five years students have done well when they have come back from probation. Once they are beyond the first year they are still required to meet the standards.

J. Fisher asked how many students are removed from the program. J. de Wolfe answered about 10% are required to withdraw.

J. de Wolfe reported that other undergraduate programs at Queen's are not as rigid as the Nursing program.

R. Birtwhistle commented that rural students who are socially challenged may take longer to adjust to university life.

Are you taking seats from students who are applying when allowing students back into the program? M. Lamb responded by saying there is always a group to replace the ones lost.

*Moved* by J. de Wolfe and *seconded* by M. Lamb that the motion on Academic Regulations for Academic Probation – Requirements to withdraw/Academic Probation be approved. **CARRIED**

M. Lamb reported on behalf of the School of Nursing Undergraduate Curriculum Committee, they would like approval of the following motions:

**MOTION:**

That in the 2004-05 academic year, second year students must take the required course PSYC250 (9 unit or .5 course weight) in winter term. Second year students must also take an additional elective (9unit or .5 course weight) of their choice during the academic year, preferably fall term.

*Moved* by M. Lamb and *seconded* by J. de Wolfe that the motion requiring students to take PSYC250 and an elective as stated above be approved. **CARRIED**

**MOTION:**

That the following statement on Criminal Reference Check be placed in the School of Nursing Calendar starting 2004-05.

Some clinical placements require students to have a criminal reference check completed. Accordingly, if you have a criminal record, it may negatively affect your ability to complete the Bachelor of Nursing Science Program. Any costs associated with criminal reference checks will be the responsibility of the student.

*Moved* by M. Lamb and *seconded* by J. de Wolfe that the motion on Criminal Reference Check be placed in the School of Nursing Calendar starting 2004-05 be approved. **CARRIED**

A question was brought forward from the floor on the human rights issue and did they seek legal council for this motion. M. Lamb responded that yes they did seek legal council. It is the placement agencies where the students do their required practical work who request the criminal reference check on anyone who will be working there.

A question was brought forward on the severity of the crime whether a student would not be able to do a placement. M. Lamb responded that it would depend on the policy of the agency they were placed in.

**b) School of Rehabilitation Therapy**

Dr. S. Olney reported that they have about 900 applications for their 90 positions in Rehabilitation Therapy. They have full programs for the new academic year in the MSc OT & PT programs.

**c) School of Medicine**

Dr. D. Walker congratulated the students on a successful match and we are one of the highest ranked in the country. All of our postgraduate programs have been fully accredited and it places us in a very unique position. There is a steady shift back into the discipline of Family Medicine that is a testament to the great program we have in Family Medicine. Sesquicentennial is moving along with the mini medical school about to start.

**10. Report From the Nominating Committee**

There was no report at this time.

**11. Adjournment**

It was moved by Dr. W. Racz that the meeting be adjourned at 5:55 p.m.