

FACULTY BOARD, FACULTY OF HEALTH SCIENCES  
Minutes of Meeting, November 3, 2011  
Botterell Hall, Room B147 @ 4:30 p.m.

1. **Call to Order**

J. Medves on behalf of A. Aiken called the meeting to order at 4:34 p.m. with approximately 30 members present.

2. **Approval of the Agenda**

It was moved by D. Edge and seconded by E. Culham that the agenda be approved with the addition that item #6 be a Motion. **CARRIED**

3. **Approval of the Minutes of May 5, 2011**

It was moved by E. Culham and seconded by M. Paterson that the May 5, 2011 minutes be approved as circulated. **CARRIED**

4. **Announcements**

R. Reznick welcomed L. Purdy from Deloitte to our Faculty Board who will update the members on their work thus far on the Faculty of Health Sciences Strategic Plan

• **Basmajian Award for Excellence in Health Research – December 15, 2011 – Ian Janssen**

R. Reznick reported that Dr. Ian Janssen a faculty member in the department of Community Health & Epidemiology and in the School of Kinesiology and Health Studies is this year's recipient. Dr. Janssen's research is in the field of obesity. The award will be presented to Dr. Janssen on December 15, 2011 when he will give a lecture on his stellar research.

• **2011 Women in Toxicology Mentoring Award – Society of Toxicology – Louise Winn**

Congratulations to Dr. Louise Winn on receiving the 2011 Women in Toxicology Mentoring Award and for being an outstanding mentor.

• **2011 Canadian Society of Pharmacology and Therapeutics (CSPT) Pfizer Senior Scientist Award – Jim Brien**

Congratulations to Dr. Jim Brien on this prestigious award. Jim Brien has served this faculty with distinction.

5. **Dean's Report**

R. Reznick congratulated Dr. R. Walker, Associate Dean Postgraduate Education on their Accreditation Exit report. R. Reznick reported that 27 of the 29 programs would get full approval. The other 2 received provisional approval. Credit goes to Dr. Walker, staff and Program Directors for all their hard work.

- **University Budget Update**

R. Reznick reported that we finished last year in good condition but we need to look creatively at creating new revenue sources for the future. For fiscal 2012/13 the revenue budget for the Faculty has been frozen while accepting responsibility for increased costs. After fiscal 2012/13 we could face some challenges with our allocation from the University.

- **Strategic Planning (Deloitte to present)**

L. Purdy reported to Board that their role is to facilitate meetings and gather information from across the external environment and stakeholders across Queen's and the community in order to have input for the Strategic Plan. Deloitte's role is to develop two levels of planning, one for the Faculty overall (a unified plan) that will have a mission, vision and overall directions that will compliment the School of Nursing and the School of Rehabilitation Therapy's existing Strategic Plans and the School of Medicine's plan that is being developed. Thus an overarching umbrella so the faculty works together but compliments the individual schools. Today Deloitte would like to discuss the overall unified plan.

L. Purdy reported that the Deloitte team and a steering committee have gathered input presented a power point with a DRAFT Mission, Vision, values and high-level themes. We need to move away from the old ideas and create new ones as a collective and L. Purdy asked for the attending members input.

Discussion ensued and the following was put forward:

- 1) Information should be circulated prior to meetings – It was reported that there is and will be several discussions and opportunity for input.
- 2) The approach that Deloitte is taking is good
- 3) “Spirit of Initiative.” for marketing Queen's in the future
- 4) The word “Health” should possibly be in the Vision Statement
- 5) “Excellence” in research should be mentioned
- 6) Recognition of the Importance of Equity

- 7) Emphasis on our vulnerable populations could emerge as one of our strengths or focuses.

6. **School of Nursing**

**MOTION: Cessation of Registered Nurses Track– last intake in September, 2012**

*It was moved by D. Edge the motion for the cessation of the Registered Nurses Track – last intake in September 2012 be put on the table for discussion and decision. Seconded by J. Peterson.*

D. Edge reported that the reason for discontinuing the RN Track is that they now have very low student numbers. Several years ago the College required that all practicing RNs required a Baccalaureate, and while the student numbers were high initially the numbers have dropped off significantly over time. The School of Nursing now feels it is time to eliminate this track.

**All were in favour.**

**MOTION CARRIED**

• **School of Nursing Report of Numbers for Fall Convocation**

D. Edge reported the following numbers going through from the School of Nursing at the Fall Convocation on November 15, 2011:

BNSc 30-21 with Honours

PHCNP Certificate 15

MSc (thesis) 2

MSc (PHCN) 5

7. **Office of Interprofessional Education & Practice**

• **Presentation of Student Award**

R. Reznick presented the “Excellence in Interprofessional Education and Practice Award” to Shay Seth a 3<sup>rd</sup> year medical student. Congratulations! Information about this award, eligibility, and criteria are on the OIPEP website and filed with these minutes.

8. **Medical School**

• **Removal of Prerequisites from Admissions Criteria – MD Program**

H. MacDoanld Chair of the Admissions Committee for the School of Medicine gave the background and reasons for the Admission proposal that came out of a School of Medicine Retreat held in June of 2010 (distributed with the agenda). The Admissions Committee (SOM), the Medical Program

Executive Committee and the School of Medicine Academic Council have approved this proposal. Discussion followed.

*It was then moved by H. MacDonald and seconded by T. Sanfilippo that the Admissions Committee recommends the elimination of the current requirement pertaining to the prerequisites from the biological, physical, humanities and social sciences from the Admissions Criteria. CARRIED*

- **Postgraduate Accreditation Results**

Already reported by Dean Reznick.

On behalf of Faculty Board, J. Medves, Acting Chair congratulated Dr. Ross Walker, the postgraduate office and their team for a job well done.

9. **Faculty of Health Sciences**

- **Memorandum of Understanding between the Schools of Medicine, Nursing & Rehabilitation Therapy**

I. Young, Vice-Dean Academic (FHS) reported on and distributed with the agenda a new Memorandum of Understanding between the Schools of Medicine, Nursing & Rehabilitation Therapy. The memorandum has been approved by all three Academic Councils and would like Faculty Board to endorse. Discussion followed.

*It was then moved by I. Young and seconded by E. Culham that Faculty Board approves the Memorandum of Understanding between the School of Medicine, The School of Nursing and The School of Rehabilitation Therapy of the Faculty of Health Sciences, Queen's University.*

**UNANIMOUSLY CARRIED**

10. **Nominating & Procedures Committee**

- **Motion: “Approval of L. Winn to sit on the University Animal Care Committee, effective July 1, 2011, during the sabbatical leave of committee member E. Dumont.”**

**AND**

- **Motion: “Approval of M. Lamb to sit on the Student Appeal Board, Effective July 1, 2011, during the sabbatical leave of committee member D. Buchanan.”**

*It was moved by E. Culham and seconded by D. Edge that L. Winn is appointed to sit on the Animal Care Committee and M. Lamb be appointed to sit on Student Appeal Board.*

**CARRIED**

- **Creation of a Faculty Board Executive and proposed revisions to the terms of reference of Faculty Board.**

D. Edgar distributed with the agenda draft Terms of Reference for the creation of a Faculty Board Executive and proposed revisions to the terms of reference of Faculty Board in the Faculty of Health Sciences and put forward the following:

**Notice of Motion for the February, 2012 meeting of Faculty Board.**

**“Board approve the creation of a Faculty Board Executive and its terms of reference (attached) with amendments to the terms of reference of Faculty Board.”**

D. Edgar explained that Faculty Board attendance has been seriously declining and there now needs to be a mechanism put into place to deal with items more quickly. This new proposal has the approval of all three Academic Councils. Discussion occurred regarding the small membership and it was asked that delegates be able to attend as voting members and that visitors could be invited if needed.

**D. Edgar will take all suggestions and modify the terms and bring back a motion to the February Faculty Board.**

#### **Other Business**

E. Culham, Vice-Dean and Director of the School of Rehabilitation Therapy (SoRT) will send the secretary their convocation numbers.

Their being no other business the meeting was adjourned at 5:50 p.m.

David R. Edgar  
Secretary to the Faculty