

**Faculty Board, Faculty of Health Sciences**  
**Minutes of Ad Hoc Meeting on Monday, September 21<sup>st</sup>, 2015**  
**Room B147, Botterell Hall @ 8:00 a.m.**

**1. Call to Order**

The Chair called the meeting to order at 8:00 a.m.; approximately 50 persons were present so quorum was met.

**2. Approval of Agenda**

The Chair explained that, in keeping with the Faculty Board Terms of Reference, there would be no addition(s) to this agenda. This meeting was called as a special meeting to discuss and vote on the two proposed motions.

**3. Motion:**

*That Faculty Board approve the Undergraduate Program Proposal for the Online Bachelor of Science Honours Degree (ePre-Health) and recommend this program to Senate.*

The Chair read the above motion.

Dr. Medves seconded the motion.

Dr. Michael Adams thanked everyone for coming to this very important meeting.

Dr. Michael Adams presented a power point presentation (attached).

The Chair asked for any questions and/or discussion including:

- Potential for enrollment expansion by going fully on-line
- Students will be admitted under the Faculty of Health Sciences and collaboration will be with the Faculty of Arts and Science as appropriate
- It will be strictly online, except for an elective intensive laboratory
- Managing laboratory elements of a program in a virtual manner
- There will be no competition with the Life Sciences Program

- Assessment of the program: Need for program evaluation
  - Number of people that complete their degree
  - How many are successful in entering a health profession

The Chair read the motion again asking who was in favour and who was against. The motion was passed unanimously.

**4. Motion:**

*That Faculty Board approve the creation of a Faculty of Health Sciences Online Undergraduate Curriculum Committee as per the Terms of Reference.*

The Chair read the above motion.

Dr. Flynn expressed her gratitude to all that attended this special meeting, explaining the ePreHealth time line.

Dr. Flynn explained that a curriculum committee, constituted by members from all three schools, is necessary to run the ePreHealth program. The FHS Online Undergraduate Curriculum Committee will assume responsibility for any online courses in future that would involve all three schools.

Dr. Flynn referred to The Faculty of Health Sciences Online Undergraduate Curriculum Committee Terms of Reference (attached) advising members that an ad hoc curriculum committee has been working through the summer. However, in order to make the committee official, it needs Faculty Board approval.

The intention is to have a monthly meeting with quorum. Hopefully consensus will be reached on important issues but if consensus isn't arrived upon, a vote will be taken for decision-making.

Dr. Michael Adams seconded the motion.

Dr. Flynn asked for any questions.

Membership and Term of Membership was discussed. The recommendation was made to include an ePreHealth Student. Dr. Flynn said it was a very good suggestion for future once students have been recruited and registered. Dr. Flynn

said that one of the requirements of the Terms of Reference is that they are reviewed on an annual basis. The suggestion was made to consider including a Librarian on the committee. Dr. Flynn agreed that this was very advisable addendum.

The Chair called for a vote regarding the motion asking who was in favour and who was against. The motion was passed unanimously.

There being no other business the meeting was adjourned at 8:45 a.m.

Dr. Iain Young  
Secretary to the Faculty